



MINUTES

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Toronto Public Library Board

Meeting No. 11: Monday, December 3, 2001, from 6:05 p.m. to 6:40 p.m.

Toronto City Hall, Committee Room #1, 100 Queen Street West, Toronto

Members Present:

Ms. Gillian Mason (Chair)
Mr. Rick Goldsmith (Vice-Chair)
Mr. William Booth
Mr. Meyer Brownstone
Ms. Lillian Knight
Mr. Mark Nightingale
Councillor Denzil Minnan-Wong
Ms. Marjorie Stephenson
Mr. Mitchell Weisberg

Regrets:

Councillor Maria Augimeri
Councillor Olivia Chow
Councillor Mike Feldman
Councillor Joe Mihevc
Councillor Jane Pitfield
Councillor Kyle Rae

Staff Present:

Ms. Josephine Bryant, City Librarian
Ms. Anne Bailey, Director, South Region
and Acting Director, Human Resources
Ms. Suzanna Birchwood, Director,
Marketing & Communications
Ms. Vickery Bowles, Director, East Region
Ms. Nancy Chavner, Director, West Region
Mr. Ron Dyck, Director, Information
Technology & Bibliographic Services
Ms. Linda Mackenzie, Director,
Research and Reference
Ms. Jane Pyper, Director, Service Planning &
Support
Mr. David Reddin, Director, North Region
Mr. Larry Hughsam, Acting Director,
Administration
Mr. David Clark, Manager, Purchasing

01-199 Call to Order

The meeting was called to order by Gillian Mason at 6:05 p.m.

Gillian Mason expressed the Board's appreciation to Lillian Knight for her contribution to the Toronto Public Library Board 2000 - 2001.

01-200 Approval of Agenda

*Moved by M. Weisberg, seconded by M. Brownstone, and carried:
That the agenda be approved.*

01-201 Declarations of Interest

There were no declarations of interest by members of the Library Board.

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01-202 Approval of November 19, 2001 Toronto Public Library Board Meeting Minutes

*Moved by M. Stephenson, seconded by M. Nightingale, and carried:
That the minutes of the November 19, 2001 Toronto Public Library Board
meeting be approved.*

01-203 Business Arising

There was no business arising.

01-204 Presentations

There were no public presentations.

01-205 Communications

There were no communications.

01-206 Amendment to Section 20 of the Toronto Public Library Board Procedural By-law

Moved by: Gillian Mason

Seconded by: Rick Goldsmith

WHEREAS there are currently no provisions in the Toronto Public Library Board Procedural By-law (the “By-law”) allowing for the introduction of additional business items at a Board meeting other than in situations where consideration of the matter cannot be delayed for reasons of health, safety, emergency, legal deadline or prudent management; and

WHEREAS it is desirable to include provisions in the By-law allowing for the introduction of additional business items at a Board meeting under other limited circumstances;

NOW THEREFORE BE IT RESOLVED THAT the current subsection 20(5) of the By-law be repealed and a new subsection 20(5) be substituted therefor, so that section 20 of the By-law in its entirety will read as follows:

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Amendment to Section 20 of the Toronto Public Library Board Procedural By-law
(continued)

- .1 The Chair will establish an agenda for each meeting in consultation with the Secretary. The agenda will include call to order; declarations of interest; confirmation of minutes; public presentations; consideration of communications and reports; other business; and adjournment. Matters proposed for In Camera consideration will be indicated on the public agenda.
- .2 The order of business set out in the agenda may be changed only by Board resolution.
- .3 A member may introduce additional business by providing written notice respecting the additional business to the Secretary at least six clear days before a meeting so that the item can be included on the agenda.
- .4 A member of the public may introduce additional business to the Board either through a communication or through a request to address the Board, as provided in Sections 37 to 42.
- .5 Additional business items may be added to the agenda at the Board meeting by Board resolution. In order to be considered at that meeting, matters must be those which cannot be delayed for reasons of health, safety, emergency, legal deadline or prudent management. Additional business items other than those matters identified above, may be added to the agenda at the Board meeting on the affirmative vote of at least two-thirds of the members present and voting. All other items will be deferred to the next meeting.
- .6 Items appearing on the agenda which are not dealt with by the Board at that meeting will be deferred to the next meeting, or removed from the agenda by resolution.

Moved by M. Brownstone, seconded by M. Weisberg, and carried:

That the Toronto Public Library Board approve the Amendment to Section 20 of the Toronto Public Library Procedural By-law.

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Items for Information:

01-207 Comparison of Foundations Working on Behalf of the City

Moved by R. Goldsmith, seconded by W. Booth, and carried:

That the Toronto Public Library Board receive for information the Comparison of Foundations Working on Behalf of the City report.

01-208 Plan to Promote Bequests for Libraries and Other City Programs

Moved by W. Booth, seconded by M. Nightingale, and carried:

That the Toronto Public Library Board receive for information the Plan to Promote Bequests for Libraries and other City Programs report.

01-209 Report No. 11 of the Administrative Committee: Policy for the Selection and Hiring of Professional and Consulting Services; Use of Consultants and Expenditure Reduction Strategies; and Hiring of Professional Consulting Services Review

The Manager, Purchasing, reviewed for the Board the highlights of the *Policy for the Selection and Hiring of Professional and Consulting Services* of significance to the Toronto Public Library Board.

Moved by W. Booth, seconded by R. Goldsmith, and carried:

That the Toronto Public Library Board receive for information Report No. 11 of the Administrative Committee: Policy for the Selection and Hiring of Professional and Consulting Services; Use of Consultants and Expenditure Reduction Strategies; and Hiring of Professional Consulting Services Review.

Items for Approval:

01-210 Malvern Capital Project – Architectural Services

Moved by R. Goldsmith, seconded by M. Brownstone, and carried:

That the Toronto Public Library Board approve the award of architectural services for the Malvern capital project to the overall highest scoring proponent, Phillip H. Carter Architect and Kingsland & Architects Inc., (in joint venture), with a contract value of \$272,315, including GST.

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Other Business

01-211 Board Member Absence

*Moved by Councillor Minnan-Wong, seconded by M. Weisberg, and carried:
That Councillor Maria Augimeri's absence from three consecutive Toronto
Public Library Board meetings be excused.*

01-212 Adjournment

*Moved by R. Goldsmith, seconded by M. Weisberg, and carried:
That the Toronto Public Library Board meeting be adjourned.*

The meeting ended at 6:40 p.m.

Signed: _____