



## MINUTES

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### Toronto Public Library Board

Meeting No. 7: Monday, July 15, 2002, from 6:08 p.m. to 8:00 p.m.

Board Room, Toronto Reference Library, 789 Yonge Street, Toronto

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#### **Members Present:**

Ms. Gillian Mason (Chair)  
Mr. Rick Goldsmith (Vice-Chair)  
Councillor Maria Augimeri  
Mr. Bill Booth  
Ms. Mizan Ibrahim  
Councillor Joe Mihevc  
Mr. Mark Nightingale  
Councillor Jane Pitfield  
Councillor Kyle Rae  
Mr. Mitchell Weisberg

#### **Regrets:**

Mr. Meyer Brownstone  
Councillor Olivia Chow  
Councillor Mike Feldman  
Councillor Denzil Minnan-Wong  
Ms. Marjorie Stephenson

#### **02-118 Call to Order**

Gillian Mason called the meeting to order at 6:05 p.m. The meeting began at 6:08 p.m. when quorum was achieved.

#### **02-119 Approval of Agenda**

*Moved by R. Goldsmith, seconded by M. Weisberg, and carried:  
That the agenda be approved.*

#### **02-120 Declarations of Interest**

There were no declarations of interest by members of the Library Board.

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**02-121 Business Arising**

There was no business arising.

**02-122 Presentations**

There were no presentations.

**02-123 Communications**

*Moved by Councillor Augimeri, seconded by M. Nightingale, and carried:*

*That the Toronto Public Library Board refer Communication Item (a) to staff for response:*

- (a) *Letter from Deputy Mayor Case Ootes, City of Toronto, dated May 27, 2002, to the Toronto Public Library Board, requesting consideration of relocating the S. Walter Stewart District Library at the East York Civic Centre.*

**02-124 Notice of Motion**

*Moved by Councillor Rae, seconded by M. Ibrahim, and carried:*

*That Notice of Motion for a Motion to Reconsider in connection with the Auditorium, Meeting Room and Theatre Rental Policy – Report on Fee Category for Frequent, Long-Term Meeting Room Users be waived subject to the affirmative vote of at least two-thirds of Board members present at the July 15, 2002 Board meeting and voting per Toronto Public Library Board Procedural By-law #36.2.2 – Motion to Reconsider.*

**02-125 Motion to Reconsider: Auditorium, Meeting Room and Theatre Rental Policy – Report on Fee Category for Frequent, Long-Term Meeting Room Users**

*Moved by G. Mason, seconded by R. Goldsmith, and carried:*

*That the Toronto Public Library Board:*

- (1) *not implement an annual flat fee structure for long-term, weekly meeting room users; and*
- (2) *approve the three-year phase-in option for non-profit users who, effective June 10, 2002, do not pay fees.*

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**Item for Information:****02-126 Toronto Reference Library – 25<sup>th</sup> Anniversary***Moved by Councillor Augimeri, seconded by R. Goldsmith, and carried:**That the Toronto Public Library Board receive the Toronto Reference Library – 25<sup>th</sup> Anniversary report for information.***Items for Approval:****02-127 Sponsorship Policy***Moved by R. Goldsmith, seconded by M. Ibrahim, and carried:**That the Toronto Public Library Board:*

- (1) *approve the Sponsorship Policy;*
- (2) *repeal the former Toronto Public Library Sponsorship Policy; and*
- (3) *request the Toronto Public Library Foundation to develop strategies to actively solicit and negotiate sponsorships in accordance with the Sponsorship Policy.*

**02-128 Interim Leasing Agenda***Moved by R. Goldsmith, seconded by M. Weisberg, and carried:**That the Toronto Public Library Board:*

- (1) *authorize Library staff to negotiate an interim leasing agreement with the TD Asset Finance Corporation for the leasing of IT hardware and software; and*
- (2) *request Library staff to report back to the Board after a leasing alternative is approved by the City.*

**02-129 Toronto Reference Library Ground Floor Renovation – Award of Contract***Moved by Councillor Rae, seconded by M. Weisberg, and carried:**That the Toronto Public Library Board award a contract to the lowest bidder, Derbitle Construction Inc., to complete renovations to the Toronto Reference Library Ground Floor, Phase 1, at a net cost of \$408,910.*

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**02-130 Public Access PC Booking System – Award of Proposal***Moved by R. Goldsmith, seconded by M. Ibrahim, and carried:**That the Toronto Public Library Board grant authority to appropriate Library officials to commence negotiations with and, if successfully concluded, enter into an Agreement with Telus Enterprise Solutions for the supply, delivery, installation and support of a Public Access PC Booking System at a net cost not to exceed \$284,604, based on Telus Enterprise Solutions attaining the highest evaluated score.***02-131 TPL Desktop and Monitors – Award of Proposal***Moved by M. Weisberg, seconded by B. Booth, and carried:**That the Toronto Public Library Board grant authority to appropriate Library officials to commence negotiations with and, if successfully concluded, enter into an Agreement with the Ram Group for an initial one-year term, with the option to renew for a second and third year, based upon satisfactory performance, for the supply and delivery of TPL Desktop and CRT Monitors from IBM Corporation, at a cost not to exceed \$1,507,670 in the first year, based on the RAM Group attaining the highest evaluated score.***02-132 TPL Servers – Award of Proposal***Moved by M. Ibrahim, seconded by Councillor Augimeri, and carried:**That the Toronto Public Library Board grant authority to appropriate Library officials to commence negotiations with and, if successfully concluded, enter into an Agreement with Dell Computer Corporation, for the supply and delivery of TPL Servers, at a net cost not to exceed \$250,000 in the first year, based on Dell Computer Corporation attaining the highest evaluated score.***02-133 TPL Web Migration – Award of Proposal***Moved by R. Goldsmith, seconded by M. Weisberg, and carried:**That the Toronto Public Library Board grant authority to appropriate Library officials to commence negotiations with and, if successfully concluded, enter into an Agreement with Burnsand, for the supply, delivery and implementation of TPL Web Migration, at a cost not to exceed \$707,584, based on Burnsand attaining the highest evaluated score.*

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**02-134 Web Based Services: Single Search Interface and Remote Customer Authentication and Authorization – Award of Proposal***Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:**That the Toronto Public Library Board grant authority to appropriate Library officials to commence negotiations with and, if successfully concluded, enter into an Agreement with A-G Canada, for the supply, delivery, installation, implementation and support of a single search interface and remote customer authentication and authorization system, at a net cost not to exceed \$731,588, net taxes included, based on A-G Canada being the proponent with the lowest cost per point.***02-135 Jane Sheppard Neighbourhood Branch Library Relocation – Capital Funding***Moved by Councillor Augimeri, seconded by M. Ibrahim, and carried:**That the Toronto Public Library Board:*

- (1) approve the capital funding of the Jane Sheppard Neighbourhood Branch Library relocation in co-development through Shelter, Housing and Support at a net capital project cost estimated at \$0.284 million; and*
- (2) submit a request to Policy and Finance Committee for pre-approval of the Jane Sheppard Neighbourhood Branch Library relocation in co-development through Shelter, Housing and Support on condition that only the net project cost be attributed to the Library's total approved capital budget.*

**02-136 Dawes Road Neighbourhood Branch Library Retrofit – Award of Contract***Moved by M. Ibrahim, seconded by B. Booth, and carried:**That the Toronto Public Library Board award a contract to the lowest bidder, Urbancon Ltd., to complete retrofit of the Dawes Road Branch at a net cost of \$377,795.76.*

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**02-137 Cliffcrest Neighbourhood Branch Library**

*Moved by M. Nightingale, seconded by M. Weisberg, and carried:*

*That the Toronto Public Library Board approve a lease renewal for the Cliffcrest Neighbourhood Branch Library with Cliffcrest Plaza Limited for a period of five (5) years, commencing September 1, 2002 and expiring August 31, 2007, at an annual base rent cost of \$43,260, plus an estimated annual common area maintenance cost of \$8,652 for a total annual lease cost of \$51,912.*

**02-138 In Camera Meeting**

At 6:45 p.m. it was:

*Moved by R. Goldsmith, seconded by M. Ibrahim, and carried:*

*That the Toronto Public Library Board meet In Camera due to the discussion of subjects being considered where the Board is of the opinion that intimate financial matters and/or personal matters may be disclosed at the meeting.*

**02-139 Adoption of Actions Taken In Camera**

*Moved by B. Booth, seconded by M. Nightingale, and carried:*

*That the Library Board adopt the actions taken in the In Camera session.*

**02-140 Adjournment**

*Moved by M. Weisberg, seconded by R. Goldsmith, and carried:*

*That the Toronto Public Library Board meeting be adjourned.*

The meeting ended at 8:00 p.m.

Signed: \_\_\_\_\_