



## MINUTES

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### Toronto Public Library Board

Meeting No. 10: Monday, November 25, 2002, from 6:00 p.m. to 8:05 p.m.

Toronto City Hall, Committee Room #3, 100 Queen Street West, Toronto

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#### Members Present:

Ms. Gillian Mason (Chair)  
Mr. Rick Goldsmith (Vice-Chair)  
Councillor Maria Augimeri  
Mr. Bill Booth  
Mr. Meyer Brownstone  
Councillor Mike Feldman  
Ms. Mizan Ibrahim  
Mr. Mark Nightingale  
Mr. Mitchell Weisberg

#### Regrets:

Councillor Olivia Chow  
Councillor Joe Mihevc  
Councillor Denzil Minnan-Wong  
Councillor Jane Pitfield  
Councillor Kyle Rae  
Ms. Marjorie Stephenson

#### 02-175 Call to Order

Gillian Mason called the meeting to order at 6:00 p.m.

#### 02-176 Approval of Agenda

*Moved by M. Weisberg, seconded by M. Ibrahim, and carried:*

*That the agenda be reordered to move Agenda Item #7 – Toronto Civic Employees Union – Local 416 C.U.P.E's presentation to Agenda Item #9 – Janitorial Services – Union Proposal to Contract In Work*

#### 02-177 Declarations of Interest

There were no declarations of interest by members of the Library Board.

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**02-178 Approval of October 28, 2002 Toronto Public Library Board Meeting Minutes***Moved by M. Brownstone, seconded by B. Booth, and carried:**That the minutes of the October 28, 2002 Toronto Public Library Board meeting be approved.***02-179 Business Arising**

There was no business arising.

**02-180 Chair's Report**

Gillian Mason reported the following details regarding Library activities:

- (a) Close to 400 people attended readings by award-winning author Alistair MacLeod on November 7 at Northern District and Toronto Reference Libraries.
- (b) Nearly 30 members of the community attended a public consultation meeting on November 20 concerning the McGregor Park reconstruction project. In addition to library staff, project architects from ZAS Architects participated in the meeting.
- (c) The second public consultation for the Runnymede Library project was held on November 14. Bill Booth represented the Board at the meeting. Also attending the meeting was David Miller, the local councillor.
- (d) Since September, Virtual Reference Library outreach librarians have visited 158 secondary school classes in Toronto reaching 5,600 students and distributing over 500 library cards.
- (e) The Virtual Reference Desk is now online, connecting patrons with library staff over the Internet, in real time, through specially designed "chat" software.
- (f) Children's book author/illustrator Andrea Wayne von Konigslow has been selected to create the 2003 *TD Summer Reading Club* poster. This summer's theme will be *20,000 Reads Under the Sea*.
- (g) The Toronto Reference Library is featured in the *Icon* section of the December issue of *Toronto Life*.
- (h) Recent CBC coverage of Toronto Public Library includes:
  - (i) an interview with Avril Benoit and TPL Celebrates Reading award-winner Kenneth Oppel discussing the Library's *Novel Afternoon* fundraiser; and
  - (ii) features on CBC French radio and the French television station, TFO, concerning a new genealogy resource in Canadiana at North York Central.

It was:

*Moved by Councillor Augimeri, seconded by B. Booth, and carried:**That the Chair's Report be received for information.*

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**02-181 Presentations**

Toronto Civic Employee Union – Local 416 C.U.P.E.’s presentation concerning *Janitorial Services – Union Proposal to Contract In Work* was moved to the discussion of Agenda Item #9 – *See Resolution #02-183*.

**02-182 Communications**

*Moved by M. Ibrahim, seconded by B. Booth, and carried:*

*That the Toronto Public Library Board receive Communication Item (a) for information:*

- (a) *Letter from David H. Tsubouchi, Minister, Ministry of Culture, dated October 25, 2002, to Josephine Bryant, City Librarian, expressing appreciation for hosting the Ontario Public Library Week celebration and library sector roundtable meeting at the Toronto Reference Library on Thursday, October 24, 2002.*

**Items for Information:****02-183 Janitorial Services – Union Proposal To Contract In Work**

Brendan Haley, Eliseo Zompanti, and Christina Duckworth –Pilkington, representatives from Toronto Civic Employees’ Union –Local 416 C.U.P.E. addressed the Board concerning the Union’s proposal to contract in janitorial services in the Library’s West Region. They outlined the Union’s concerns regarding the cleaning of libraries in the West region, listing specific staff complaints in the branches.

The Union’s report regarding a proposal to contract in janitorial services in the Library’s West Region along with a copy of their presentation was distributed to the Board.

It was:

*Moved by B. Booth, seconded by M. Brownstone, and carried:*

*That the Toronto Public Library Board receive for information Toronto Civic Employee’s Union – Local 416 C.U.P.E.’s presentation concerning Janitorial Services – Union Proposal To Contract In Work.*

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**Janitorial Services – Union Proposal to Contract In Work (continued)**

After discussion, it was:

***Moved by Councillor Feldman, seconded by B. Booth, and carried:***

***That the Toronto Public Library Board receive for information the Janitorial Services – Union Proposal To Contract In Work report.***

***Moved by Councillor Augimeri, seconded by B. Booth, and carried:***

***That Toronto Public Library staff report to the Toronto Public Library Board at the January 27, 2003 meeting concerning cleanliness levels in branches in the West region.***

***Moved by Councillor Augimeri, seconded by Councillor Feldman, and lost:***

***That Toronto Public Library staff only enter into cleaning service contracts with providers that adhere strictly to the City's Fair Wage Policy.***

The following motion moved by Councillor Augimeri was **lost** as there was no seconder for the motion:

***That Toronto Public Library staff report to the next meeting on undertaking a pilot project at a branch in the West Region that “contracts-in” one site where cleaning services are required.***

In response to a recommendation by Toronto Civic Employees' Union –Local 416 C.U.P.E., it was:

***Moved by M. Brownstone, seconded by M. Ibrahim, and carried:***

***That Toronto Public Library staff report to the Board concerning an approach to survey staff regarding cleaning services.***

**02-184 Toronto Library Board Composition and Expense Reimbursement Status**

***Moved by M. Ibrahim, seconded by Councillor Feldman, and carried:***

***That the Toronto Public Library Board:***

- (1) receive the Toronto Library Board Composition and Expense Reimbursement Status report for information; and***
- (2) provide feedback to the City of Toronto's ABC Ad Hoc Committee concerning the report and the proposals outlined in the report.***

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**Toronto Library Board Composition and Expense Reimbursement Status**

(continued)

Karen Cooper, Corporate Management and Policy Consultant, Chief Administrator's Office, City of Toronto provided the Board with the ABC Ad Hoc Committee's proposal concerning the Library Board's composition as revised at a Committee meeting on November 22, 2002.

The Board presented Ms. Cooper with the following comments concerning the Committee's report and proposals:

It was requested that:

- \*(1) the number of school board citizen representatives remain the same (two nominated by the Toronto District School Board and one nominated by the Toronto District Separate School Board);
- (2) the school boards be asked to comment on the ABC Ad Hoc Committee's proposals relating to the Library Board composition;
- (3) the School Boards be asked to submit a slate of nominees beyond the minimum number required for Council appointment;
- (4) the School Boards' nominees be subject to the same criteria as other citizen members;
- (5) consideration be given to obtaining nominations from the six Community Councils to ensure geographic representation;
- \*(6) all nominees for board membership be subject to the same Council endorsement process;
- (7) the current number of eight citizen representatives on the Board be viewed as the minimum number required;
- \*(8) the presence of a majority of the board for quorum remain the same.

As well, the Board expressed its support for the Committee's proposal that the number of councillor representatives on the Board be reduced.

\*These items are requirements of the *Public Libraries Act*. Changes to the Act, if possible, would involve a lengthy process that would likely infringe on the timetable for implementing the Committee's proposed changes to the Library Board's composition.

Ms. Cooper advised that the Committee's recommendations concerning Expense Reimbursement to Library Board members will be provided as soon as available.

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**Items for Approval:****02-185 2003 Operating Budget – CAO/CFO Recommended Reductions**

Christina Duckworth-Pilkington, Toronto Civic Employee's Union – Local 416 C.U.P.E., addressed the Board concerning the 2003 Operating Budget – CAO/CFO Recommended Reductions. She requested that the Board make every effort to protect the reduction in the Library's gapping target.

***Moved by M. Ibrahim, seconded by M. Brownstone, and carried:***

***That the Toronto Public Library Board:***

- (1) receive the 2003 Operating Budget – CAO/CFO Recommended Reductions report on the CAO/CFO recommended reductions to the 2003 Operating Budget and options for achieving these reductions; and*
- (2) adopt the \$1,297,000 of Minor Service Changes as identified in the 2003 Operating Budget – CAO/CFO Recommended Reductions Options for a total of a 4.8 percent increase over the 2002 base budget increase;*
- (3) do not recommend the \$987,000 of Major Service Changes as identified in the 2003 Operating Budget – CAO/CFO Recommended Reductions Options;*
- (4) express to the Budget Advisory Committee the Board's concern regarding the Library's gapping target of 3.5 percent.*

**02-186 2003 – 2007 Capital Budget – Impact of CAO/EMT Recommended Reductions**

***Moved by Councillor Feldman, seconded by M. Ibrahim, and carried:***

***That the Toronto Public Library Board adopt the CAO/EMT recommended reductions of \$2.734 million in 2003 and \$4.422 million over 2003-2007 resulting in a capital funding envelope of \$12.468 million gross (\$9.6 million net) in 2003 and \$22.977 million gross (\$19.225 million net) over 2003-2007 as outlined in the CAO/EMT Recommended Reductions report.***

**Other Business****Absence of Board Member****02-187 *Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:***

***That Councillor Joe Mihevc's absence from three consecutive Toronto Public Library Board meetings be excused.***

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**02-188 In Camera Meeting**

*Moved by M. Ibrahim, seconded by M. Weisberg, and carried:*

*That the Toronto Public Library Board meet In Camera due to the discussion of subjects being considered where the Board is of the opinion that intimate financial matters and/or personal matters may be disclosed at the meeting.*

**02-189 Adoption of Actions Taken In Camera**

*Moved by B. Booth, seconded by M. Brownstone, and carried:*

*That the Library Board adopt the actions taken in the In Camera session.*

**02-190 Adjournment**

*Moved by Councillor Feldman, seconded by M. Nightingale, and carried:*

*That the Toronto Public Library Board meeting be adjourned.*

The meeting ended at 8:05 p.m.

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Signed: \_\_\_\_\_