



MINUTES

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Toronto Public Library Board

Meeting No. 9: Monday, October 28, 2002, from 6:00 p.m. to 8:25 p.m.
Toronto City Hall, Committee Room #2, 100 Queen Street West, Toronto

Members Present:

Ms. Gillian Mason (Chair)
Mr. Rick Goldsmith (Vice-Chair)
Councillor Maria Augimeri
Mr. Bill Booth
Mr. Meyer Brownstone
Councillor Olivia Chow
Ms. Mizan Ibrahim
Councillor Denzil Minnan-Wong
Councillor Jane Pitfield
Ms. Marjorie Stephenson

Regrets:

Councillor Mike Feldman
Councillor Joe Mihevc
Mr. Mark Nightingale
Councillor Kyle Rae
Mr. Mitchell Weisberg

02-155 Call to Order

Gillian Mason called the meeting to order at 6:02 p.m.

02-156 Approval of Agenda

Moved by M. Ibrahim, seconded by B. Booth, and carried:
That the agenda be revised to include Agenda Item 17(a) – Review of Agencies, Boards and Commissions under Other Business.

02-157 Declarations of Interest

There were no declarations of interest by members of the Library Board.

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02-158 Approval of September 23, 2002 Toronto Public Library Board Meeting Minutes

Moved by M. Brownstone, seconded by B. Booth, and carried:

That the minutes of the September 23, 2002 Toronto Public Library Board meeting be approved.

02-159 Business Arising**02-150 General Agreement on Trade in Service (GATS) and Public Libraries**

In response to a question, the City Librarian advised that letters had been sent to Toronto area MPP's advising of the Board's endorsement of the CLA resolution concerning GATS. The Board will be provided with a summary of the MPP's responses.

Meyer Brownstone indicated his availability to assist with the public education process in connection with GATS.

02-160 Chair's Report

Gillian Mason reported the following details regarding Library activities:

- a) Media response to the Library's new fines and fees structure, which includes the use of a collection agency for substantial fines, has met with public and media support. An article in the *Toronto Star* on October 17 focused on Library losses and efforts to have materials returned on time in order to make effective use of collections.
- b) Recent coverage on CBC Radio's Metro Morning included a TRL 25th anniversary report; a spot concerning the availability of Giller Prize nominated books at the Library; and a rave by Andy Barrie regarding the Toronto Reference Library which focused on the *Toronto: A Place of Meeting* exhibit.
- c) The *Sunday Star* featured a front page Entertainment section story on October 16 concerning Beatrix Potter's Peter Rabbit books that included an interview with Leslie McGrath, Head, Osborne Collection.
- d) In addition to an official proclamation from the Mayor, Ontario Public Library Week was marked by the launch of a six-week advertising campaign featuring posters in transit shelters and on city recycling bins. Space for the ads was provided free of charge by the City through OMG and Viacom.

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Chair's Report (continued)

- e) Barbara Frum Branch celebrated two anniversaries in September: 40 years of library service at Bathurst and Lawrence, and ten years since the opening of the Barbara Frum Branch.
- f) Urban Affairs Library is celebrating ten years in its location at Metro Hall. The library was formed when the Municipal Reference Library combined with Metro's Corporate Library and moved into the newly built Metro Hall.
- g) St. Lawrence Branch recently celebrated 20 years of service.
- h) Black Creek Branch reopened in its new location at the North York Sheridan Mall on October 22.
- i) St. Clair/Silverthorn Branch is the recipient of a \$10,000 donation by the Division 12 Police Community Partnership to help keep the library vibrant and accessible.
- j) Staff and Board volunteers answered questions, distributed literature and recruited new users at the annual *Word on the Street* event on September 29.
- k) TPL was among this year's exhibitors at Enterprise Toronto's annual Small Business Forum on September 27 at the Toronto Convention Centre.
- l) The Library's recent collaboration with Soulpepper Theatre saw more than 1,100 people redeem library date due slips for a ten percent discount on tickets for Soulpepper performances. Besides the date due slip campaign, displays of library materials, related to theatre and specific Soulpepper performances, were mounted at Harbourfront theatres.
- m) Close to 150 people attended the Performing Arts Lecture with Jacques Israelievitch on October 4. The Performing Arts Lecture Series ad campaign on classical radio 96.3 sponsored by Starbucks began on October 28.
- n) The TRL 25th Anniversary Kickoff is scheduled for November 1 with a panel discussion at TRL concerning urban space with architects Phillip Carter, Jack Diamond, Michael Kirkland, Eberhard Zeidler and urban designer and *Globe* columnist Lisa Rachon.
- o) TPL's Internet gateway, *Historicity*, received an Award of Merit from Heritage Toronto on October 21.
- p) Josephine Bryant, City Library, will participate in the process to select a new Dean for the Faculty of Information Science at the University of Toronto. The position is expected to be filled by fall 2003.

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Chair's Report (continued)

- q) TPL's 2001 Annual Report highlighting the Library's message of accessibility is available now.
- r) The Library Foundation Gala Luncheon at the Granite Club on Sunday, November 3 will feature Ken Dryden and Kenneth Oppel. Mr. Oppel will receive the 2nd Annual Toronto Public Library Celebrates Reading Award.

It was:

Moved by R. Goldsmith, seconded by M. Ibrahim, and carried:
That the Chair's Report be received for information.

02-161 Presentations

There were no presentations.

02-162 Communications

There were no communications.

Items for Information:

02-163 Operating Budget Monitoring Report – September 30, 2002

Moved by B. Booth, seconded by M. Ibrahim, and carried:
That the Toronto Public Library Board receive for information the Operating Budget Monitoring Report – September 30, 2002.

02-164 Toronto Public Library Foundation – Literary Circle Membership Program

Moved by M. Brownstone, seconded by R. Goldsmith, and carried:
That the Toronto Public Library Board receive for information the Toronto Public Library Foundation Literary Circle Membership Program report.

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02-165 Ambassador Program

Wayne Hussey, Chairman, DVA Navion, provided the Board with an outline of the Toronto Public Library Foundation's Ambassador Program designed to inform, engage and cultivate key stakeholders concerning funding priorities in support of the Toronto Public Library.

Moved by R. Goldsmith, seconded by B. Booth, and carried:

That:

- (1) *the Toronto Public Library Board receive for information an outline of the Toronto Public Library Foundation Ambassador Program; and that*
- (2) *the Toronto Public Library Board's appreciation for the efforts of the Toronto Public Library Foundation be extended to the Foundation.*

02-166 New Library Cards

Moved by M. Ibrahim, seconded by M. Stephenson, and carried:

That the Toronto Public Library Board receive the New Library Cards report for information.

In response to a request from the Board, the City Librarian advised that staff will prepare a report to the Board concerning options and cost implications to phase out the use of existing library cards.

Items for Approval:**02-167 2003 Operating Budget**

The City Librarian and Acting Director, Administration provided the Board with a presentation on the 2003 Operating Budget. The Board provided feedback including suggestions for additional information to be provided in the presentation to the City in connection with the operating budget.

Moved by M. Ibrahim, seconded by B. Booth, and carried:

That the Toronto Public Library Board:

- (1) *adopt and forward the 2003 Operating Budget Submission to the City for discussion and consideration; and*
- (2) *receive the "Service Level Adjustment Options" for information only, and forward to the City.*

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02-168 2003 – 2007 Capital Budget

The City Librarian and Acting Director, Administration provided the Board with a presentation on the 2003 – 2007 Capital Budget.

Moved by B. Booth, seconded by M. Brownstone, and carried:

That the Toronto Public Library Board:

- (1) *adopt and forward the 2003 – 2007 Capital Budget submission to the City for discussion and consideration; and that*
- (2) *staff be requested to provide details to the Board at the November meeting concerning the impact of the CAO/CFO and EMT adjustments to the capital budget.*

Quorum was lost at 8:00 p.m. While waiting for quorum to be re-established, Karen Cooper, Corporate Management and Policy Consultant, Chief Administrator's Office, City of Toronto, spoke to the Board concerning the City's Review of Agencies, Boards and Commissions.

Other Business**02-169 City of Toronto's Review of Agencies, Boards and Commissions**

The following information was supplied to the Board concerning the Review of Agencies, Boards and Commissions:

- (a) The purpose of the review is to develop a governance framework, to rationalize the existing structure and to make recommendations for the future.
- (b) Issues to be considered include remuneration, the nomination process, and public access to information. An issue specific to the Library to be addressed is the composition of the Board.
- (c) A draft report will be provided to the City Librarian in the near future concerning the Toronto Public Library Board. Board members are encouraged to provide their feedback on the report to Karen Cooper.

A quorum was re-established at 8:20 p.m.

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02-170 Security Guard Services – Award of Proposal*Moved by Councillor Augimeri, seconded by R. Goldsmith, and carried:**That:*

- (1) *authority be granted to appropriate Library officials to commence negotiations with and, if successfully concluded, enter into an Agreement with The Inner-Tec Group for the supply of security guard services at a two-year cost not to exceed \$2,557,518, based on The Inner-Tec Group attaining the lowest cost per point evaluated score;*
- (2) *the appropriate Library officials be directed to take the necessary action to give effect thereto.*

02-171 Snow Removal Services – Award of Contract*Moved by Councillor Chow, seconded by Councillor Pitfield, and carried:**That authority be granted to appropriate Toronto Public Library (TPL) officials to enter into Agreements with the lowest bidders:*

- (1) *Jimrick's Property Services for snow removal services in the East, North and South Districts at an annual cost of \$202,858.50 for a total of \$405,717.00;*
- (2) *L. & J. Landscaping for Snow Removal Services in the West District at an annual cost of \$31,064.80 for a total of \$62,129.60.*

02-172 In Camera Meeting

At 8.24 p.m. it was:

*Moved by Councillor Chow, seconded by Councillor Pitfield, and carried:**That the Toronto Public Library Board meet In Camera due to the discussion of subjects being considered where the Board is of the opinion that intimate financial matters and/or personal matters may be disclosed at the meeting.***02-173 Adoption of Actions Taken In Camera***Moved by Councillor Chow, seconded by M. Ibrahim, and carried:**That the Library Board adopt the actions taken in the In Camera session.***02-174 Adjournment***Moved by B. Booth, seconded by Councillor Chow, and carried:**That the Toronto Public Library Board meeting be adjourned.*

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The meeting ended at 8:25 p.m.

Signed: _____