



MINUTES

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Toronto Public Library Board

Meeting No. 1: Monday, January 21, 2002, from 6:00 p.m. to 8:45 p.m.

Toronto City Hall, Committee Room #2, 100 Queen Street West, Toronto

Members Present:

Ms. Gillian Mason (Chair)
Mr. Rick Goldsmith (Vice-Chair)*
Councillor Maria Augimeri*
Mr. William Booth
Mr. Meyer Brownstone
Councillor Olivia Chow*
Ms. Lillian Knight*
Mr. Mark Nightingale
Councillor Joe Mihevc*
Councillor Denzil Minnan-Wong*
Councillor Kyle Rae*
Ms. Marjorie Stephenson
Mr. Mitchell Weisberg

Regrets:

Councillor Mike Feldman
Councillor Jane Pitfield

** for part of meeting only*

Staff Present:

Ms. Josephine Bryant, City Librarian
Ms. Anne Bailey, Director, South Region
and Acting Director, Human Resources
Ms. Suzanna Birchwood, Director,
Marketing & Communications
Ms. Jennifer Blunt, Director, Development
Ms. Vickery Bowles, Director, East Region
Ms. Nancy Chavner, Director, West Region
Mr. Ron Dyck, Director, Information
Technology & Bibliographic Services
Ms. Linda Mackenzie, Director,
Research and Reference
Ms. Jane Pyper, Director, Service Planning &
Support
Mr. David Reddin, Director, North Region
Mr. Larry Hughsam, Acting Director,
Administration
Mr. Bruce Barnett, Senior Manager, Facilities
Mr. Dan Keon, Senior Manager,
Human Resources

02-01 Call to Order

The meeting was called to order by Gillian Mason at 6:05 p.m.

02-02 Election of Chair of the Board

For the purpose of the election, the City Librarian assumed the Chair in her role as Secretary to the Board. She called for nominations for the Chair of the Toronto Public Library Board for January – December 2002.

***Moved by M. Weisberg, seconded by R. Goldsmith, and carried:
That Gillian Mason be nominated for Chair.***

Gillian Mason agreed to stand for election.

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Election of Chair of the Board (continued)

*Moved by M. Brownstone, seconded by G. Mason, and carried:
That nominations be closed.*

The City Librarian declared Gillian Mason duly elected Chair of the Toronto Public Library Board for 2002 by acclamation.

Gillian Mason assumed the Chair.

02-03 Election of Vice-Chair of the Board

The Chair called for nominations for the Vice-Chair of the Toronto Public Library Board for January – December 2002.

*Moved by M. Weisberg, seconded by M. Nightingale, and carried:
That Rick Goldsmith be nominated for Vice-Chair.*

Rick Goldsmith agreed to stand for election.

*Moved by M. Stephenson, seconded by Councillor Rae, and carried:
That nominations be closed.*

The Chair declared Rick Goldsmith duly elected Vice-Chair of the Toronto Public Library Board for 2002 by acclamation.

02-04 Selection of Committee Members – City Librarian's Annual Performance Review

*Moved by M. Stephenson, seconded by Councillor Rae, and carried:
That the Toronto Public Library Board:*

- (1) Establish a Performance Review Committee to evaluate the City Librarian's performance for the period June 2001 to May 2002; and*
- (2) Approve the timetable for the 2001/2002 review.*

A committee to include Gillian Mason, Chair; Rick Goldsmith, Vice-Chair; and Mitchell Weisberg was established to conduct the City Librarian's annual performance review.

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02-05 Approval of Agenda*Moved by B. Booth, seconded by M. Brownstone, and carried:**That the agenda be approved as revised to include:*

- (1) *Reordering of Agenda Item #12- Auditorium, Meeting Room and Theatre Rental Policy to accommodate a deputation by Councillor Ron Moeser;*
- (2) *Addition of Agenda Item #17a – Sustainability Program for Information Technology – Information Request from Budget Advisory Committee on January 10, 2002.*

02-06 Declarations of Interest

There were no declarations of interest by members of the Library Board.

02-07 Approval of December 3, 2001 Toronto Public Library Board Meeting Minutes*Moved by M. Weisberg, seconded by R. Goldsmith, and carried:**That the minutes of the December 3, 2001 Toronto Public Library Board meeting be approved.***02-08 Business Arising**

There was no business arising.

02-09 Presentations

A letter to the Board dated January 21, 2002 from Christina Duckworth-Pilkington, Chair Library Division, Local 416 CUPE, was tabled.

Thea Adams, Rob Rolfe, Local 416 CUPE, Library Division representatives, and Brian Cochrane, President, Local 416 CUPE, outlined for the Board the Union's concerns regarding the Library's gapping targets and the staff selection procedure.

*Moved by Councillor Mihevc, seconded by M. Brownstone, and carried:**That the Board's discussion concerning the Library's staff selection procedure be held during the In Camera portion of the meeting.*

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02-10 Communications*Moved by B. Booth, seconded by M. Brownstone, and carried:**That the Toronto Public Library Board receive Communication Item (a) for information.*

- (a) *Letter from Brian Tobin, Minister of Industry, dated November 28, 2001, to Gillian Mason, Chair, Toronto Public Library Board, thanking the Board for its letter of October 1, 2001, supporting the recommendations of the National Broadband Task Force report.*

Item for Approval:**02-11 Auditorium, Meeting Room and Theatre Rental Policy**

Councillor Ron Moeser (Ward 44 – Scarborough East) addressed the Board regarding the Library's Auditorium, Meeting Room and Theatre Rental Policy, Councillor Moeser expressed concern for community groups that are unable to pay meeting room rental fees. He requested that the Library provide a method for groups to bring their case to the Library.

*Moved by M. Weisberg, seconded by R. Goldsmith, and carried:**That the Toronto Public Library Board:*

- (1) *Adopt the revised policy and fee structure to support the implementation plan of the Library's Auditorium, Meeting Room and Theatre Rental Policy scheduled for January 1, 2003;*
- (2) *Request that staff report to the Board in 2004 on the impact of the policy on groups that use the Library's facilities; and*
- (3) *Request that staff report to the Board in 2004 on the financial impact of the policy and fee structure.*

*Moved in amendment by Councillor Mihevc, seconded by Marjorie Stephenson, and carried:**That the Toronto Public Library Board:*

- (1) *Establish a \$10.00 hourly room rental fee for non-profit groups; and*
- (2) *Establish a \$15.00 hourly room rental fee for non-profit groups that collect dues or contributions from members.*

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Auditorium, Meeting Room and Theatre Rental Policy (continued)

Moved in amendment by Councillor Minnan-Wong, seconded by Councillor Mihevc, and carried:

That the Toronto Public Library Board request that staff report on establishing a room rental fee category for frequent, long-term meeting room users.

The motion as amended was carried.

Item for Information:

02-12 Ontario Public Library Strategic Plan – *Building Value Together: A Vision for Change for Ontario Public Libraries*

Moved by M. Weisberg, seconded by M. Stephenson, and carried:

That the Toronto Public Library Board receive for information the Ontario Public Library Strategic Plan – Building Value Together: A Vision for Change for Ontario Public Libraries report.

Meyer Brownstone was selected to become involved as a trustee in the Ontario Public Library Strategic Plan process. He will attend an information session on the new Strategic Plan at the Ontario Library Association's Super Conference on February 2.

Items for Approval:

02-13 Purchase of Electricity

Moved by M. Brownstone, seconded by M. Nightingale, and carried:

That the Toronto Public Library Board provide authority for appropriate City staff to act on behalf of Toronto Public Library to negotiate and enter into an electricity pricing arrangement with Toronto Hydro Energy Services Inc. or the City of Toronto for the supply of electricity as required, as per the attached October 2, 2001 City Staff Report from the Acting Chief Administrative Officer to the Policy and Finance Committee re Purchase of Electricity.

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02-14 Black Creek Neighbourhood Branch Library - Relocation*Moved by M. Stephenson, seconded by M. Weisberg, and carried:**That the Toronto Public Library Board:*

- (1) Approve the relocation of the Black Creek Neighbourhood Branch Library to the North York Sheridan Mall; and*
- (2) Authorize staff to negotiate a lease agreement with Westdale Construction Co. Limited for approximately 5,800 square feet, under the following conditions:*
 - The landlord to provide confirmation of vacant possession.*
 - The lease agreement to be for a term of up to ten (10) years, commencing September 1, 2002.*
 - The base rental rate to be \$10 per square foot per annum for the first five (5) years and \$12 per square foot per annum for the second five (5) years.*
 - The landlord to pay for leasehold improvements with the cost amortized to the Library over the term of the lease, with the option to prepay.*
 - The landlord to cooperate with the Library in applying to Toronto City Council to have the property tax exemption applied to the new location.*

02-15 Digital Data Storage and Enterprise Tape Library Backup Solution – Award of RFP*Moved by M. Brownstone, seconded by M. Nightingale, and carried:**That the Toronto Public Library Board approve that staff enter into contract negotiations with StorageTek Canada Inc. for the Digital Data Storage and Enterprise Tape Library Backup Solution at a price not to exceed \$643,954.29, taxes included.*

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02-16 2002 – 2006 Revised Capital Budget – EMT Recommended Reductions*Moved by R. Goldsmith, seconded by G. Mason, and carried:**Whereas the Toronto Public Library Board has experienced a \$20 million shortfall in Building State of Good Repair funding since amalgamation, it is recommended that the EMT capital budget for the Toronto Public Library Board be adjusted to include:*

- (1) Funding for the Beaches and Long Branch libraries in the amount of \$0.378 million in 2002 and \$3.512 million in 2002 – 2006 as this would be the second year that they are deferred; and*
- (2) Funding for the renovation component of the Pape/Danforth Library in 2002 at a cost of \$0.155 million in 2002 and \$1.955 million in 2002 – 2006;*

*Resulting in a revised 2002 - 2006 Capital Budget which shows a gross capital funding commitment of \$12.409 million in 2002 and \$29.632 million in 2002 – 2006.***02-17 2002 Revised Operating Budget – EMT Recommended Reductions***Moved by M. Weisberg, seconded by M. Brownstone, and carried:**That:*

- (1) The Budget Advisory Committee and City senior staff be requested to work with the Toronto Public Library Board to develop a plan for reducing the Library's gapping target from the EMT recommended level of 3.6 percent to the same level as the City's gapping average; and*
- (2) The Budget Advisory Committee be advised that the Toronto Public Library Board does not approve an additional reduction of \$0.700 million as this could only be achieved by a reduction to current service levels; and*
- (3) Funding be provided for the Leading to Reading program (\$0.150 million) and the TeenZone web site (\$0.342 million) enhancements to service levels as requests were deferred in 2001; and that*
- (4) Library staff investigate the possibility of obtaining funding from Industry Canada for the TeenZone web site.*

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02-18 Sustainability Program for Information Technology – Information Request from Budget Advisory Committee on January 10, 2002

Moved by M. Stephenson, seconded by Councillor Chow, carried:

That:

- (1) *The Sustainability Program for Information Technology – Information Request from Budget Advisory Committee on January 10, 2002 report be received for information; and*
- (2) *Forwarded to Budget Advisory Committee for consideration.*

02-19 In Camera Meeting

At 8:20 p.m. it was:

Moved by M. Weisberg, seconded by R. Goldsmith, and carried:

That the Toronto Public Library Board meet In Camera due to the discussion of subjects being considered where the Board is of the opinion that intimate financial matters and/or personal matters may be disclosed at the meeting.

Quorum was lost at 8:40 p.m.

02-20 *Moved by M. Weisberg, seconded by M. Nightingale:*

That the Library Board adopt the actions taken in the In Camera session.

02-21 Adjournment

Moved by M. Nightingale, seconded by M. Stephenson:

That the Toronto Public Library Board meeting be adjourned.

The meeting ended at 8:45 p.m.

Signed: _____