



## MINUTES

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### **Toronto Public Library Board**

**Meeting No. 11: Monday, December 9, 2002, from 6:00 p.m. to 7:12 p.m.**

**Toronto City Hall, Committee Room #3, 100 Queen Street West, Toronto**

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#### **Members Present:**

Ms. Gillian Mason (Chair)  
Mr. Rick Goldsmith (Vice-Chair)  
Councillor Maria Augimeri  
Mr. Bill Booth  
Mr. Meyer Brownstone  
Ms. Mizan Ibrahim  
Councillor Joe Mihevc  
Councillor Denzil Minnan-Wong  
Councillor Jane Pitfield  
Ms. Marjorie Stephenson

#### **Regrets:**

Councillor Olivia Chow  
Councillor Mike Feldman  
Mr. Mark Nightingale  
Councillor Kyle Rae  
Mr. Mitchell Weisberg

#### **02-191 Call to Order**

Gillian Mason called the meeting to order at 6:02 p.m. There being no quorum of the Board, Library staff were requested to make an information presentation to the members of the Board in attendance at that time on the Library's French Language Services and Collections Plan (Agenda Item #9).

Quorum was established at 6:10 p.m.

#### **02-192 French Language Services and Collections Plan**

Vickery Bowles, Director, East Region and Liaison to the French and Multicultural Services Committee, outlined for the Board the current status of the French collections, the process that was used to develop a plan to improve these collections and services, and the plan's highlights.

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**French Language Services and Collections Plan (continued)***Moved by M. Ibrahim, seconded by B. Booth, and carried:**That the Toronto Public Library Board receive the French Language Services and Collections Plan for information.*

Jean Bédard, Chair, Comité français de la ville de Toronto, addressed the Board regarding French language services at Toronto Public Library. M.

Bédard presented the Board Chair with a petition requesting that the Board:

- (1) concentrate the French collection in a limited number of libraries, accessible to people with disabilities;
- (2) effectively publicize the location and content of the Library's French collections;
- (3) increase French community services with the hiring of francophone Library professionals and the creation of solid relationships with the francophone and immersion educational institutions of Toronto; and
- (4) purchase works of contemporary French authors, and that these acquisitions be made by francophone Toronto Library professionals.

M. Bédard commented that the concerns mentioned in the petition were addressed in the Library's French Language Services and Collections Plan.

*Moved by M. Ibrahim, seconded by M. Brownstone, and carried:**That the Toronto Public Library Board receive the presentation of the Comité français de la ville de Toronto for information.***02-193 Approval of Agenda***Moved by M. Ibrahim, seconded by B. Booth, and carried:**That the agenda be approved with the addition of Location of Toronto Public Library Board Meetings under Agenda Item #15 – Other Business.***02-194 Declarations of Interest**

There were no declarations of interest by members of the Library Board.

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**02-195 Approval of November 25, 2002 Toronto Public Library Board Meeting Minutes**

The following correction to the minutes was noted:

Resolution #02-183 – Paragraph 7: the word *defeated* to be replaced by *lost*.

*Moved by M. Ibrahim, seconded by B. Booth, and carried:*

*That the minutes of the November 25, 2002 Toronto Public Library Board meeting as corrected be approved.*

**02-196 Business Arising**

There was no business arising.

**02-197 Chair's Report**

Gillian Mason reported the following details regarding Library activities:

- (1) A Canadian Urban Institute breakfast symposium at the Toronto Reference Library on November 21 explored *How Big City Libraries Are Helping To Advance The Urban Agenda*. Speakers included Lise Bissonnette, CEO, Grande bibliothèque du Québec, *Toronto Star* editor Haroon Siddiqui and Josephine Bryant, City Librarian. Haroon Siddiqui followed up his talk with an article in the November 28 *Toronto Star* praising Toronto's libraries.
- (2) *Celebrating Sixty Years of Curious George* opened in the TD Gallery at the Toronto Reference Library on December 7. The exhibit includes the artwork and memorabilia of Curious George creators H. A. and Margret Rey.
- (3) The Performing Arts Lecture Series continues to grow in popularity. The final two events this year, featuring TV and film producer Robert Lantos on November 22 and director and actor Albert Schultz on December 4, drew approximately 500 people in total. The series will continue in the new year, with Stratford Festival artistic director Richard Monette appearing January 17, followed by four more events in February and March.
- (4) The Library's *Hours and Locations 2002/2003* brochure is available to the public.
- (5) A Toronto Public Library Foundation flyer was included in the November 30 *Toronto Star* delivery to homes in selected parts of the city. Flyers will be included in the December 14 edition of the *Star* as well as one in February 2003.

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**Chair's Report** (continued)

*Moved by R. Goldsmith, seconded by Councillor Mihevc, and carried:  
That the Chair's Report be received for information.*

**02-198 Presentations**

The presentation by the Comité français de la ville de Toronto regarding *French Language Services at Toronto Public Library* was made during the discussion of Agenda Item #9 – See Resolution #02-192.

**02-199 Communications**

There were no communications.

**Items for Information:****02-200 2003 Operating and Capital Budgets - Status**

The City Librarian reported the following information concerning the 2003 operating and capital budgets:

- (1) The Library's 2003 operating and capital budgets were presented to the Budget Advisory Committee (BAC) at a meeting on December 6.
- (2) In connection with the operating budget, BAC requested the following information:
  - (a) the impact of reductions to Friday evening and Sunday library service;
  - (b) one-time funding for the 2003 ALA/CLA Conference from the City's 2002 budget;
  - (c) the possibility of obtaining assistance from City departments with the ALA/CLA Conference.
- (3) The BAC commented on the increase in the Library's business and the substantial salary gapping target in the Library budget. The CAO indicated that there would be a review of all programs with respect to gapping in the future.
- (3) In connection with the capital budget, staff were requested to report to BAC concerning a \$10 million per year capital plan for the next five years.

As the next meeting with the Budget Advisory Committee will take place before the January 27, 2003 Board meeting, staff will review the submission to BAC with the Board's Budget Group and report to the Board on January 27.

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**2003 Operating and Capital Budgets – Status (continued)***Moved by M. Ibrahim, seconded by Councillor Mihevc, and carried:**That the Toronto Public Library Board receive the verbal 2003 Operating and Capital Budgets – Status report for information.***02-201 Operating Budget Monitoring Report – October 31, 2002***Moved by M. Brownstone, seconded by B. Booth, and carried:**That the Toronto Public Library Board receive the Operating Budget Monitoring Report – October 31, 2002 report for information.***Items for Approval:****02-202 Amendments to the Public Libraries Act***Moved by R. Goldsmith, seconded by Councillor Pitfield, and carried:**That the Toronto Public Library Board:*

- (1) receive the Amendments to the Public Libraries Act report for information; and*
- (2) adopt the amendments to the Toronto Public Library Board's Procedural By-law – Section 25 – In Camera Meetings (Attachment 4), to take effect January 1, 2003.*

Josephine Bryant advised the Board that additional minor changes to the Public Libraries Act have been made as a result of the Government Efficiency Act, 2002. The changes which affect Board composition will be brought to the attention of the City in connection with the ABC Ad Hoc Committee investigating the Library Board's composition. A status report will be brought to the January Board meeting.

**02-203 Morningside Neighbourhood Branch Library – Lease Extension Agreement***Moved by M. Brownstone, seconded by M. Stephenson, and carried:**That the Toronto Public Library Board approve a lease extension for the Morningside Neighbourhood Branch Library with Palmar Holdings Limited and Sun Life Assurance Company for a period of one (1) year at an total annual lease cost of \$177,877, which includes common area maintenance and net taxes.*

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**02-204 Migrate/Rebuild Web-Based Services – Award of Proposal***Moved by R. Goldsmith, seconded by M. Brownstone, and carried:**That the Toronto Public Library Board grant authority to appropriate Library officials to commence negotiations with and, if successfully concluded, enter into an Agreement with Devlin Applied Design for the migration and re-build of web-based services at a net cost not to exceed \$638,000, based on Devlin Applied Design attaining the highest evaluated score.***02-205 Other Business****Notice of Motion to Reconsider Location of Toronto Public Library Board Meetings***Moved by G. Mason, seconded by M. Brownstone, and carried:**Whereas* suitable meeting room space is unavailable to the Toronto Public Library Board in 2003 at City Hall,*Therefore be it resolved* that consideration be given at the January 27, 2003 meeting to relocating Board meetings to Library Headquarters at 789 Yonge Street.

Staff were requested to consider the following options for discussion at the January Board meeting:

- (1) moving the night on which the Board meets during the week set aside for meetings of Agencies, Boards and Commissions;
- (2) confirming with City staff the availability of Committee Rooms 1 and 2 for meetings after 6:00 p.m.;
- (3) reducing the Council representation to the Board by two members to lower the number required for quorum as recommended for consideration by the City's Striking Committee in December 2000.

**02-206 In Camera Meeting***Moved by Councillor Minnan-Wong, seconded by M. Stephenson, and carried:**That the Toronto Public Library Board meet In Camera due to the discussion of subjects being considered where the Board is of the opinion that intimate financial matters and/or personal matters may be disclosed at the meeting.*

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**02-207 Adoption of Actions Taken In Camera**

*Moved by R. Goldsmith, seconded by M. Ibrahim, and carried:*

*That the Library Board adopt the actions taken in the In Camera session.*

**02-208 Adjournment**

*Moved by Councillor Minnan-Wong, seconded by R. Goldsmith, and carried:*

*That the Toronto Public Library Board meeting be adjourned.*

The meeting ended at 7:12 p.m.

Signed: \_\_\_\_\_