



MINUTES

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Toronto Public Library Board

Meeting No. 3: Monday, March 4, 2002, from 6:02 p.m. to 7:57 p.m.

Toronto City Hall, Committee Room #2, 100 Queen Street West, Toronto

Members Present:

Ms. Gillian Mason (Chair)
Mr. Rick Goldsmith (Vice-Chair)
Councillor Maria Augimeri*
Mr. Bill Booth
Mr. Meyer Brownstone
Councillor Olivia Chow*
Ms. Mizan Ibrahim
Councillor Joe Mihevc*
Councillor Denzil Minnan-Wong*
Mr. Mark Nightingale
Councillor Jane Pitfield*
Councillor Kyle Rae*
Ms. Marjorie Stephenson

Regrets:

Councillor Mike Feldman
Mr. Mitchell Weisberg

Staff Present:

Ms. Josephine Bryant, City Librarian
Ms. Anne Bailey, Director, South Region
and Acting Director, Human Resources
Ms. Suzanna Birchwood, Director,
Marketing & Communications
Ms. Jennifer Blunt, Director, Development
Ms. Vickery Bowles, Director, East Region
Ms. Nancy Chavner, Director, West Region
Mr. Ron Dyck, Director, Information
Technology & Bibliographic Services
Ms. Linda Mackenzie, Director,
Research and Reference
Ms. Jane Pyper, Director, Service Planning &
Support
Mr. David Reddin, Director, North Region
Mr. Larry Hughsam, Acting Director,
Administration

**for part of meeting only*

02-36 Call to Order

Gillian Mason called the meeting to order at 6:02 p.m. The meeting began at 6:03 p.m. when quorum was achieved.

02-37 Approval of Agenda

*Moved by R. Goldsmith, seconded by M. Brownstone, and carried:
That the agenda be approved.*

Moved in amendment by Councillor Mihevc, seconded by M. Brownstone, and carried:

That the agenda be reordered to move item #14 – Janitorial Services – Award of Request for Proposal to the end of the agenda to ensure a quorum for discussion.

The motion as amended was carried.

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02-38 Declarations of Interest

There were no declarations of interest by members of the Library Board.

02-39 Approval of February 4, 2002 Toronto Public Library Board Meeting Minutes

Moved by M. Brownstone, seconded by R. Goldsmith, and carried:

That the minutes of the February 4, 2002 Toronto Public Library Board meeting be approved.

02-40 Business Arising

There was no business arising.

02-41 Chair's Report

Gillian Mason reported the following details regarding Library activities:

- (a) The Library's Kindergarten outreach program will be launched at the end of March to coincide with parents registering their children for kindergarten next year.
- (b) Coinciding with the Kindergarten outreach is the release of a list of the 100 Best Canadian Books for Children and Teens.
- (c) Use of TPL's web site continues to grow significantly.
- (d) Two recent additions to the web site are the provision of book lists relating to current events and a link to details about *This Day in Literature*.
- (e) The next event in the popular Author Series 2002 – *Journey Through Time: The Past as Inspiration* – takes place on Monday, March 18 at 7:30 p.m. with William Bell, Michael Crummey and Peter Unwin.
- (f) Christopher Paul Curtis recently read from his Newbery award-winning book, *Bud, Not Buddy*, for *Black History Month* at the Bloor/Gladstone Library.
- (g) A panel discussion hosted by CBC radio personality Erika Ritter on *The Impact of Terrorism on Freedom of Discussion* was held on February 27 at the Toronto Reference Library. This event, one of several for *Freedom to Read Week*, was attended by more than 120 people. The annual PEN event featuring Canadian writers with Caribbean roots wrapped up the week's events on March 1.
- (h) The Performing Arts Lecture Series continues on March 22 at 6:00 p.m. with dancer Frank Augustyn at the Toronto Reference Library.

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Chair's Report (continued)

- (i) Approximately 100 performers, authors and musicians will host children's programs at branches across the city during March Break beginning March 9.
- (j) Scarborough Rotary Club has pledged \$12,500, their largest donation ever to a single organization, to fund the Cedarbrae Library *Leading to Reading* program.
- (k) A new addition to the Library's Special Collections is a printed program describing the procession of the arrival of the Prince of Wales in Montreal in August 1860.
- (l) Children's illustrator Ruth Ohi has been selected as the artist for the 2002 TD Summer Reading Club program.
- (m) Teen library volunteers from North York Central Library's Youth Advisory Group spearheaded a program for children and youth to send their message of peace for the world via a Peace Quilt.
- (n) The Maria A. Shchuka District Library closed on March 2 for approximately one year for reconstruction.
- (o) An exhibit of materials from the Osborne Collection of Early Children's Books – *This Magical Book* – will take place in the Canada Trust Gallery at the Toronto Reference Library from April 13 to June 9, 2002.

Gillian Mason introduced Mizan Ibrahim as a new member of the Board. Ms. Ibrahim served on the Toronto Public Library Board from 1998 – 2000. She has been re-appointed as a representative of the Toronto District School Board replacing Lillian Knight.

Presentations**02-42****Tractors For Our Daily Bread Canada**

Mr. Eto Eto, Executive Director, Tractors For Our Daily Bread Canada, addressed the Board concerning the community service provided by Tractors For Our Daily Bread Canada.

The Board affirmed the decision of staff to deny access to space since February 22, 2002 at 40 Orchard View Blvd. to Tractors For Our Daily Bread Canada due to non-payment of rent. Mr. Eto was assured that his equipment and materials are available to him.

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Presentations (continued)*Moved by M. Ibrahim, seconded by M. Nightingale, and carried:**That the Toronto Public Library Board receive Mr. Eto Eto's presentation concerning Tractors For Our Daily Bread Canada.***02-43****Swansea Memorial Library**

Mr. George Dubauskas addressed the Board regarding the Swansea Memorial Library. He requested that consideration be given to increasing the hours of operation of the branch, especially in the evening and to enhancing the collection.

In response to a question, the Director, South Region, advised that the operations at the Swansea Memorial Library are reviewed on a regular basis and that staff attend meetings of the Swansea Town Hall Board of Management.

*Moved by R. Goldsmith, seconded by M. Ibrahim, and carried:**That:*

- (1) *The Toronto Public Library Board receive Mr. George Dubauskas's presentation concerning the Swansea Memorial Library, and that*
- (2) *Staff report to the Board at a later date concerning service changes at the Swansea Memorial Library.*

02-44 Communications*Moved by R. Goldsmith, seconded by M. Brownstone, and carried:**That the Toronto Public Library Board receive the following Communication Items (a) – (f) for information:*

- (a) *Letter from J. Todd, dated January 29, 2002, to Gillian Mason, Chair, Toronto Public Library Board, expressing appreciation for computer courses for senior citizens at the Cedarbrae Library.*
- (b) *Letter from J. Todd, dated February 15, 2002, to Gillian Mason, Chair, Toronto Public Library Board, expressing appreciation for computer courses for senior citizens at the Toronto Reference Library.*

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Communications (continued)

- (c) *Letter from Gillian Mason, Chair, Toronto Public Library Board, dated, February 26, 2002, to J. Todd, acknowledging letters of January 29 and February 15, 2002 concerning the Library's computer courses for senior citizens.*
- (d) *Note from Susana Molinola, dated January 30, 2002, to the Toronto Public Library Board, expressing appreciation for the Library's Writer-in-Residence Program.*
- (e) *Report from Meyer Brownstone, Toronto Public Library Board member, dated February 3, 2002, to the Toronto Public Library Board, regarding The New Ontario Public Library Strategic Plan – "Building Values Together" session at the annual Ontario Library Association's Super Conference.*
- (f) *Letter from Ulli S. Watkiss, City Clerk, City of Toronto, dated February 20, 2002 (without attachments), to Josephine Bryant, City Librarian, advising of the appointment of Mizan Ibrahim and the reappointment of Mitchell Weisberg to the Toronto Public Library Board.*

A quorum was lost at 6:35 p.m.

At 7:30 p.m. when quorum was re-established it was:

Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:

That the Toronto Public Library Board receive Agenda items #9 – 13 (Minute Nos. 02-45 – 02-49) for information.

Item for Information:**02-45 2002 Operating and Capital Budgets - Update**

The Acting Director, Administration distributed a financial summary of the status of the 2002 operating and capital budgets which are currently before Council for approval.

Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:

That the Toronto Public Library Board receive the verbal 2002 Operating and Capital Budgets – Update for information.

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02-46 Volunteer Recognition Event

The City Librarian advised the Board of the Volunteer Recognition Event scheduled for Tuesday, April 23, 5:00 – 7:00 p.m. at the North York Central Library. Board members were encouraged to attend this annual event which recognizes the more than one thousand individuals who volunteer at the Toronto Public Library.

*Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:
That the Toronto Public Library Board receive the verbal Volunteer Recognition Event report for information.*

02-47 American Library Association/Canadian Library Association Joint Conference 2003 - Toronto

*Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:
That the Toronto Public Library Board receive the American Library Association/Canadian Library Association Joint Conference 2003 – Toronto report for information.*

Board members were requested to advise the City Librarian's office if they are interested in representing the Board at the American Library Association Conference in Atlanta, Georgia, June 13 – 19, 2002 or at the Canadian Library Association Conference in Halifax, Nova Scotia, June 19 – 22, 2002.

02-48 TPL Board Members' Remuneration and Expenses for 2001

*Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:
That the Toronto Public Library Board receive the TPL Board Members' Remuneration and Expenses for 2001 report for information.*

02-49 Capital Campaign Presentation

Rick Goldsmith outlined for the Board the Foundation's efforts to plan a capital campaign. He introduced Alex MacKenzie from DVA Navion, the firm retained to assist the Foundation with the campaign.

Alex MacKenzie outlined the pillars of a successful capital campaign including the importance of strong leadership. Members of the Library Board will be contacted in the near future to enlist their help with the campaign.

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Capital Campaign Presentation (continued)*Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:**That the Toronto Public Library Board receive the verbal Capital Campaign Presentation for information.***Items for Approval:****02-50 Woodside Square Neighbourhood Branch Library – Lease Renewal***Moved by M. Brownstone, seconded by M. Nightingale, and carried:**That the Toronto Public Library Board approve a lease renewal for the Woodside Square Neighbourhood Branch Library with EPSI Emerald Management Inc. for a period of five (5) years at an annual lease cost of \$52,604 (GST included) plus an estimated annual common area maintenance cost of \$41,645 (GST included) for a total cost of \$94,249 (GST included).***02-51 Employment Equity Policy**

Christina Duckworth-Pilkington, Chair, Library Division, Toronto Civic Employees Union, Local 416 CUPE, introduced Rob Rolfe, Toronto Civic Employees Union, Local 416 CUPE to address the Board regarding the Employment Equity Policy. The Union requested that they be consulted before the policy is implemented.

*Moved by Councillor Mihevc, seconded by B. Booth, and carried:**That the Toronto Public Library Board:*

- (1) *Adopt the Employment Equity Policy for Toronto Public Library employees; and that*
- (2) *All equity policies of the former Toronto area public library systems be replaced; and that*
- (3) *Staff consult with the Toronto Civic Employees Union, Local 416 CUPE before the Employment Equity Policy is implemented.*

02-52 Janitorial Services – Award of Request for Proposal

Christina Duckworth-Pilkington, Chair, Library Division, Toronto Civic Employees Union, Local 416 CUPE, introduced Brendan Haley and Johanna Brand, Toronto Civic Employees Union, Local 416 CUPE. Mr. Haley addressed the Board regarding *Janitorial Services – Award of Request for Proposal*. The Union expressed their support for the staff recommendations regarding the cleaning contract.

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Janitorial Services – Award of Request for Proposal (continued)

Moved by Councillor Mihevc, seconded by Councillor Chow, and carried:

That:

- (1) *Toronto Public Library staff enter into contract negotiations with National Cleaning Contractors to supply janitorial services at an annual price not to exceed \$1,276,450.00 (taxes included) less the 1.5% discount, if applicable, for a period up to two years; and*
- (2) *Toronto Public Library staff continue to work with Toronto Civic Employees' Union, Local 416 CUPE regarding their proposal on cleaning in accordance with the provisions of the Collective Agreement and report back to the Board; and*
- (3) *Toronto Public Library staff negotiate with National Cleaning Contractors to award a portion of the contract for a one-year period only, during which time the Toronto Civic Employees' Union (TCEU), Local 416 CUPE cleaning proposal can be evaluated and considered, with the option for Toronto Public Library, at its sole discretion, to renew that portion of the cleaning contract with National Cleaning Contractors for the second year should the Union proposal not be successful.*

02-53 Adoption of Actions Taken In Camera

Moved by R. Goldsmith, seconded by M. Brownstone, and carried:

That the Library Board adopt the actions taken in the In Camera session.

02-54 Adjournment

Moved by Councillor Chow, seconded by R. Goldsmith, and carried:

That the Toronto Public Library Board meeting be adjourned.

The meeting ended at 7:57 p.m.

Signed: _____