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MINUTES

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**Toronto Public Library Board**

**Meeting No. 4: Monday, April 4, 2011, from 6:05 p.m. to 7:05 p.m.**

**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Members Present:**

Mr. Matthew Church (Chair)  
Ms. Eman Ahmed (Vice Chair)  
Councillor Paul Ainslie  
Mr. Adam Chaleff-Freudenthaler  
Councillor Janet Davis  
Councillor Sarah Doucette  
Ms. Tina Edan  
Ms. Kathy Gallagher Ross  
Councillor Cesar Palacio  
Councillor Jaye Robinson

**Regrets:**

Ms. Ann Decter  
Mr. Okeima Lawrence  
Ms. Kate Wilson

**11-044 Call to Order**

Matthew Church called the meeting to order at 6:05 p.m.

**11-045 Declarations of Conflicts of Interest**

There were no Declarations of Conflicts of Interest by members of the Library Board.

**11-046 Approval of Agenda**

*Moved by K. Gallagher Ross, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board approves the agenda as revised to:*

1. *add a Communications Item (d) to Agenda Item No. 8 – Communications for information from Maureen O'Reilly, President, Toronto Public Library Workers' Union Local 4948.*

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**11-047 Confirmation of March 1, 2011 Toronto Public Library Board Meeting Minutes***Moved by Councillor Ainslie, seconded by K. Gallagher Ross, and carried:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the March 1, 2011 Toronto Public Library Board meeting.*

**Business Arising****11-048 (a) Board Expenses Policy – Revisions***Moved by E. Ahmed, seconded by T. Edan, and carried:**That the Toronto Public Library Board:*

1. *approves revisions to the Board Expenses Policy to reduce the annual payment in lieu of expenses by \$150 for the citizen members.*

**11-049 Chair's Report**

Matthew Church noted the following items in the Chair's Report and the list of Upcoming Events for Board members:

1. the Toronto Star Short Story Contest Award event on April 27;
2. the upcoming Open House events for the Fort York/Bathurst Branch on May 10 and May 19.

*Moved by K. Gallagher Ross, seconded by Councillor Ainslie, and carried:**That the Toronto Public Library Board:*

1. *receives the Chair's Report for information.*

**11-050 Presentations**

There were no Presentations at the April 4, 2011 meeting.

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**11-051 Communications***Moved by K. Gallagher Ross, seconded by Councillor Palacio, and carried:**That the Toronto Public Library Board:*

1. receives the following Communication items for information:
  - (a) Communication to Matthew Church, Chair, Toronto Public Library Board from Michael Chan, Minister, Tourism and Culture dated March 10, 2011, expressing appreciation for the Board's letter of support for the Federation of Ontario Public Libraries' proposal to increase the provincial operating grants to public libraries.
  - (b) Communication to Board Chairs and Agency Heads from Joseph P. Pennachetti, City Manager dated March 14, 2011, concerning reports for consideration at the March 21, 2011 meeting of City Council's Executive Committee.
  - (c) Communication to Jane Pyper, City Librarian and Matthew Church, Chair, Toronto Public Library Board from Joseph P. Pennachetti, City Manager dated March 28, 2011, concerning reports considered by the City's Executive Committee meeting on March 21, 2011.
  - (d) Copy of a deputation to the March 21, 2011 City of Toronto Executive Committee meeting from Maureen O'Reilly, President, Toronto Public Library Workers' Union (TPLWU) Local 4948 (CUPE) dated March 21, 2011, concerning the amendment to the City's Public Appointments Policy that would reduce the number of City Councillors on the Toronto Public Library Board from five to two.

**Items for Approval:****11-052 Board Procedural By-law – Revisions***Moved by Councillor Ainslie, seconded by T. Edan, and carried:**That the Toronto Public Library Board:*

1. approves the revised Toronto Public Library Board Procedural By-law (Attachment 1).

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**11-053 Non-Union Compensation for 2011**

*Moved by E. Ahmed, seconded by Councillor Palacio, and carried:*

*That the Toronto Public Library Board:*

1. *approves a 2.25% cost-of-living increase for non-union employees, effective January 1, 2011;*
2. *continues in 2011, the performance-based increases for progression through the salary range for eligible non-union employees, in accordance with the following terms of the City of Toronto compensation plan:*
  - a. *non-union employees may receive a zero (0) to three (3)% increase in 2011 based on the objectives that were established for their performance and the work performed in 2010; and*
  - b. *employees who have reached the top of the salary range are not eligible for a performance-based increase in 2011.*

*Moved in amendment by Councillor Palacio, seconded by K. Gallagher Ross, and defeated:*

*That the Toronto Public Library Board:*

1. *refer Recommendation No. 2 to the City Librarian who is asked to report back to the next meeting of the Board on the feasibility of a maximum one (1)% performance bonus for non-union staff.*

**11-054 Malvern Branch – Award of Tender**

*Moved by E. Ahmed, seconded by K. Gallagher Ross, and carried:*

*That the Toronto Public Library Board:*

1. *awards the contract to the lowest bidder, J.D. Strachan Construction Limited, for the construction of the Malvern Branch outdoor plaza and youth space, at a cost of \$1,903,352, which includes a contingency of \$108,592 [excluding the Harmonized Sales Tax (HST)]; and*
2. *authorizes and directs Library staff to take the necessary action to give effect thereto.*

**Items for Information:****11-055 Use of Salt Outside Toronto Public Library Branches**

In the absence of Councillor Jaye Robinson, who had requested that this item be included on the agenda, it was:

*Moved by Councillor Ainslie, seconded by K. Gallagher Ross, and carried:*

*That the Toronto Public Library Board:*

1. *defers the Use of Salt Outside Toronto Public Library Branches verbal report until the May meeting.*

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**Reconsideration of a Matter****11-056      Communications**

As Adam Chaleff-Freudenthaler's arrival at the meeting took place after discussion of Agenda Item No. 8 – *Communications* (Resolution No. 11-051), it was:

***Moved by K. Gallagher Ross, seconded by T. Edan, and carried:***

***That the Toronto Public Library Board:***

1. *reconsiders Agenda Item No. 8 – Communications to discuss Communications (b) and (c).*

***Moved in amendment by A. Chaleff-Freudenthaler, seconded by E. Ahmed, and carried:***

***That the Toronto Public Library Board:***

1. *requests City Council maintain the present composition of Library Board members.*

***Moved in amendment by A. Chaleff-Freudenthaler, seconded by Councillor Davis, and carried:***

***That the Toronto Public Library Board:***

1. *considers all recommendations in the Core Services Review before they go to Executive Committee, and that a special meeting be called for this purpose, if required*

***Moved in amendment by A. Chaleff-Freudenthaler, seconded by Councillor Davis, and carried:***

***That the Toronto Public Library Board:***

1. *requests a briefing be made available to Board members in a manner consistent with closed meeting provisions of all relevant legislation.*

***Moved in amendment by Councillor Davis, seconded by Councillor Doucette, and carried:***

***That the Toronto Public Library Board:***

1. *requests the City Librarian to report to the next meeting of the Board on the community engagement strategy for the core service, service efficiencies and user fees reviews, and make any recommendations for additional consultation specific to library users.*

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**Reopening of a Matter****11-057      Use of Salt Outside Toronto Public Library Branches**

As Councillor Jaye Robinson's arrival at the meeting took place after deferral of Agenda Item No. 12 – *Use of Salt Outside Toronto Public Library Branches* (Resolution No. 11-055), it was:

***Moved by Councillor Ainslie, seconded by A. Chaleff-Freudenthaler, and carried:***

***That the Toronto Public Library Board:***

1.      *reopens Agenda Item No 12 – Use of Salt Outside Toronto Public Library Branches.*

In response to a request from Councillor Jaye Robinson that consideration be given to reducing the amount of salt used outside of branches to maintain sidewalks in the winter, Ron Dyck, Director, Information Technology and Facilities advised that the Library has contracted snow removal services at 69 of 102 Library locations. The contract for these services will go to tender later in 2011, and include a requirement for options to reduce the use of salt.

***Moved by Councillor Robinson, seconded by A. Chaleff-Freudenthaler, and carried:***

***That the Toronto Public Library Board:***

1.      *receives the Use of Salt outside Toronto Public Library Branches verbal report for information.*

**11-058      Adjournment**

***Moved by Councillor Doucette, seconded by A. Chaleff-Freudenthaler, and carried:***

***That the Toronto Public Library Board:***

1.      *adjourns the April 4, 2011 Toronto Public Library Board meeting.*

The meeting ended at 7:05 p.m.

Signed: \_\_\_\_\_