

**Toronto Public Library Board**

Meeting No. 8: Monday, October 17, 2011, from 6:00 p.m. to 10:05 p.m.
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Councillor Paul Ainslie (Chair)
Mr. Michael Foderick (Vice Chair)
Councillor Janet Davis
Councillor Sarah Doucette
Mr. Stephen Dulmage
Ms. Kimberley Korinek
Mr. Cameron MacKay
Councillor Cesar Palacio
Mr. Ross Parry
Councillor Jaye Robinson
Mr. Kenneth Stewart
Mr. Benjamin Wulffhart
Ms. Andrea Zammit

11-111 Call to Order

Jane Pyper, City Librarian, called the meeting to order at 6:00 p.m. She advised that, in accordance with the Procedural By-law, an election was required to select a new Chair and Vice Chair of the Board as the October meeting was the first meeting of the new Board following its appointment by Council.

11-112 Election of Chair of the Board

Jane Pyper called for nominations for the Chair of the Toronto Public Library Board.

Moved by M. Foderick, seconded by K. Stewart, and carried:

That:

1. Councillor Paul Ainslie be nominated for Chair.

Councillor Paul Ainslie agreed to stand for election.

There being no further nominations, it was:

Moved by R. Parry, seconded by Councillor Palacio, and carried:

That:

1. nominations be closed.

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Election of Chair of the Board – continued

Jane Pyper declared Councillor Paul Ainslie duly elected Chair of the Toronto Public Library Board by acclamation.

Councillor Ainslie assumed the Chair.

11-113 Election of Vice Chair of the Board

Councillor Ainslie called for nominations for the Vice Chair of the Toronto Public Library Board.

Moved by Councillor Palacio, seconded by B. Wulffhart, and carried:

That:

1. *Michael Foderick be nominated for Vice Chair.*

Michael Foderick agreed to stand for election.

Moved by K. Stewart, seconded by Councillor Davis, and carried:

That:

1. *Ross Parry be nominated for Vice Chair.*

Ross Parry agreed to stand for election.

There being no further nominations, it was:

Moved by Councillor Doucette, seconded by Councillor Palacio, and carried:

That:

1. *nominations be closed.*

After a vote was conducted, Councillor Ainslie declared Mike Foderick duly elected Vice Chair of the Toronto Public Library Board.

After discussion concerning the length of terms for the Chair and the Vice Chair relating to the delay in the 2011 election, it was:

Moved by Councillor Davis, seconded by Councillor Doucette, and carried:

That the Toronto Public Library Board:

1. *requests the City Librarian to consult on options for the current terms of the Chair and Vice Chair and to report to the Board at the November meeting.*

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11-114 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board.

11-115 Motion without Notice

Moved by M. Foderick, seconded by Councillor Palacio, and carried:

That the Toronto Public Library Board:

1. *introduces a Motion without Notice.*

Moved by M. Foderick, seconded by Councillor Palacio, and carried:

That the Toronto Public Library Board:

2. *creates immediately the Budget and Employee & Labour Relations committees.*

The Chair advised that discussion regarding the membership of the Budget and Employee & Labour Relations committees would occur at the end of the meeting.

11-116 Approval of Agenda

Moved by R. Parry, seconded by Councillor Palacio, and carried:

That the Toronto Public Library Board approves the agenda as revised to:

1. *add a Presentation under Agenda Item No. 9 regarding Introduction – Toronto Public Library (TPL) Workers Union, Local 4948 (CUPE) from Brendan Haley, Vice Chair, TPL Workers Union, Local 4948 (CUPE);*
2. *add Presentations under Agenda Item No. 9 concerning the 2012 Operating Budget Submission (see Agenda Item No. 11) from the following individuals:*
 - *Maureen O'Reilly, President, TPL Workers Union, Local 4948 (CUPE);*
 - *Brian Reno;*
 - *Councillor Raymond Cho;*
4. *move Agenda Item Nos. 17 and 18, which are two naming opportunity reports and Agenda Item No. 19 – Collective Bargaining - 2012; all of which are confidential reports, to the end of the agenda to avoid disruption in the public portion of the meeting.*

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11-117 Confirmation of September 13, 2011 Toronto Public Library Board Meeting Minutes*Moved by Councillor Davis, seconded by Councillor Palacio, and carried:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the September 13, 2011 Toronto Public Library Board meeting.*

11-118 Confirmation of September 13, 2011 Toronto Public Library Board Closed Meeting Minutes*Moved by Councillor Davis, seconded by Councillor Palacio, and carried:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the September 13, 2011 Toronto Public Library Board Closed meeting.*

11-119 Business Arising

There were no Business Arising items at the October 17, 2011 meeting.

11-120 Presentations

Brendan Haley, Vice President, Toronto Public Library Workers Union, Local 4948 (CUPE) addressed the Board regarding *Introduction – Toronto Public Library Workers Union, Local 4948 (CUPE)*. A copy of Mr. Haley's presentation was distributed.

As scheduled, the following individuals addressed the Board regarding Agenda Item No. 11 – *2012 Operating Budget Submission*:

- Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 (CUPE). A copy of Ms. O'Reilly's presentation was distributed;
- Bill Reno;
- Councillor Raymond Cho. A copy of Councillor Cho's presentation was provided; and

Additionally, the following individual addressed the Board:

- Councillor Paula Fletcher.

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Presentations – continued***Moved by R. Parry, seconded by K. Stewart, and carried:******That the Toronto Public Library Board:***

1. *receives the presentation from Brendan Haley, Vice President, Toronto Public Library Workers Union, Local 4948 (CUPE) regarding Introduction – Toronto Public Library Workers Union, Local 4948 (CUPE) for information.*
2. *receives the presentations from the following individuals regarding Agenda Item No. 11 – 2012 Operating Budget Submission for information:*
 - *Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 (CUPE);*
 - *Bill Reno;*
 - *Councillor Raymond Cho; and*
 - *Councillor Paula Fletcher.*

11-121 Communications***Moved by Councillor Palacio, seconded by B. Wulffhart, and carried:******That the Toronto Public Library Board:***

1. *receives Communications from the following individuals regarding Agenda Item No. 11 – 2012 Operating Budget Submission:*
 - George Turner
 - Bill Reno
 - Dawn Rivard
 - Dale Morrison
 - Susan Gaby-Trotz
 - Glenys Huws
 - Murray Lumley
 - Lynne Slater
 - Doug Bennet
 - Jan Sellers
 - Frank Trotz
 - Kathi Ross
 - Moira Hutchinson
 - Bella French
 - Councillor Raymond Cho

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Items for Approval:**11-122 2012 – 2021 Operating Budget Submission**

Jane Pyper, City Librarian, provided the Board with an overview of the Library's 2012 operating budget submission.

Moved by Councillor Palacio, seconded by Councillor Doucette, and amended:

That the Toronto Public Library Board:

1. *approves a 2012 operating budget funding request of \$164.835 million net (\$179.565 million gross), which achieves \$9.717 million or 5.7% of the Library's 10% budget reduction target of \$17.044 million;*
2. *considers a further budget decrease of \$7.327 million from service reductions to open hours and collections (Attachment 2), which represents 4.3% of the 10% reduction target, resulting in a 2012 operating budget of \$157.508 million net (\$172.239 million gross);*
3. *approves an additional one-time draw of Development Charges for collections of up to \$2 million in 2012 to assist with transitioning to full budget reductions in 2012, resulting in an operating budget submission of \$157.508 million net (\$174.239 million gross); and*
4. *authorizes staff to conduct public consultation about the impact of potential reductions in service hours and collections and directs staff to report on the results of consultation at the November or December Board meeting.*

Moved in amendment by M. Foderick, seconded by Councillor Palacio, and carried:

That the Toronto Public Library Board:

1. *approves recommendations 1, 3 and 4, and that recommendation 2 be referred to the Budget Committee, to report back to the next regular Board meeting on alternatives to the proposed service reductions, including the feasibility of various cost-saving and revenue-generating ideas from Board members that shall be forwarded to the City Librarian prior to the Budget Committee meeting.*

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2012 – 2021 Operating Budget Submission – continued

Moved in amendment by Councillor Doucette, seconded by Councillor Davis, and defeated:

That the Toronto Public Library Board:

2. *requests the City Librarian to provide a report to the December Board meeting with an analysis of the staff requests and positions affected by the Voluntary Separation Program, compared with the 100 positions eliminated in Recommendation 1 (\$9.717 million budget reduction through “Efficiencies and Additional Revenue”); and that Recommendation 1 be deferred until the December Board meeting.*

Moved in amendment by Councillor Doucette, seconded by Councillor Davis, and carried:

That the Toronto Public Library Board:

3. *requests the City Librarian to make available to the Board the library name, proposed hours, and number of hours reduced for each branch affected by the Service Reduction options in Appendix 2 of the report, and include the information in all documents intended for public consultation purposes, including providing it on the public website.*

Moved in amendment by Councillor Doucette, seconded by Councillor Davis, and carried:

That the Toronto Public Library Board:

4. *requests that the public consultations on proposed service reductions include consultation meetings at the local library branches, where requested.*

Moved in amendment by Councillor Robinson, seconded by Councillor Doucette, and carried:

That the Toronto Public Library Board:

5. *strikes a special task force to investigate opportunities of (non-user fee) revenue-generating opportunities and other options to offset the proposed savings from the reduction in hours and report back to the next meeting.*

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Moved in amendment by Councillor Davis, seconded by Councillor Doucette, and defeated:

That the Toronto Public Library Board:

6. *defers consideration until the November 21 meeting, staff reductions and savings identified in the “Technology Driven Efficiencies (\$1.925 million, including 26.8 FTEs)” for:*

- Self-service circulation RFID project (9.3 FTEs, \$651,000);*
- Library material sorters – 5 branches (11.5 FTEs, \$653,100);*
- RFID Self-Checkout – 10 branches (5 FTEs, \$216,700); and amend the recommendation 1, so that it now reads:*

“approves a 2012 operating budget funding request of \$166,356 million net (\$181.068 million gross), which achieves \$8.196 million or 4.8% of the Library’s 10% budget reduction target of \$17.044 million.

The adopted recommendations read as follows:

1. *approves a 2012 operating budget funding request of \$164.835 million net (\$179.565 million gross), which achieves \$9.717 million or 5.7% of the Library’s 10% budget reduction target of \$17.044 million;*
2. *refers consideration of a further budget decrease of \$7.327 million from service reductions to open hours and collections (Attachment 2), which represents 4.3% of the 10% reduction target, resulting in a 2012 operating budget of \$157.508 million net (\$172.239 million gross) to the Budget Committee to report back to the next regular Board meeting on alternatives to the proposed service reductions, including the feasibility of various cost-saving and revenue-generating ideas from Board members that shall be forwarded to the City Librarian prior to the Budget Committee meeting;*
3. *approves an additional one-time draw of Development Charges for collections of up to \$2 million in 2012 to assist with transitioning to full budget reductions in 2012, resulting in an operating budget submission of \$157.508 million net (\$174.239 million gross); and*
4. *authorizes staff to conduct public consultation about the impact of potential reductions in service hours and collections and directs staff to report on the results of consultation at the November or December Board meeting;*

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2012 – 2021 Operating Budget Submission – continued

5. *requests the City Librarian to make available to the Board the library name, proposed hours, and number of hours reduced for each branch affected by the Service Reduction options in Appendix 2 of the report, and include the information in all documents intended for public consultation purposes, including providing it on the public website.*
6. *requests that the public consultations on proposed service reductions include consultation meetings at the local library branches, where requested.*
7. *strikes a special task force to investigate opportunities of (non-user fee) revenue-generating opportunities and other options to offset the proposed savings from the reduction in hours and report back to the next meeting.*

11-123 2012 - 2021 Capital Budget Submission – Revised**Moved by Councillor Palacio, seconded by B. Wulffhart, and carried:****That the Toronto Public Library Board:**

1. *approves the revised 2012 - 2021 capital budget submission of \$11.8 million debt (\$23.9 million gross) for 2012 and \$149.5 million debt (\$219.0 million gross) over 2012 - 2021 as detailed in Attachment 1, which meets City-debt targets.*

Moved in amendment by Councillor Palacio, seconded by B. Wulffhart, and carried:**That the Toronto Public Library Board:**

1. *requests staff to review the 2012 – 2021 capital budget and report back on a method to re-position Item No. 21 – Silverthorn/St. Clair Branch to the 2013 capital budget.*

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11-124 Mount Dennis Branch – Award of Tender*Moved by Councillor Doucette, seconded by Councillor Robinson, and carried:**That the Toronto Public Library Board:*

1. *awards the contract to the lowest bidder, Steelcore Construction Ltd., for the renovation of the Mount Dennis Branch, at a cost of \$2,780,800.00, which includes a contingency of \$252,800.00 [excluding Harmonized Sales Tax (HST)]; and*
2. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

11-125 Janitorial Services – Award of Contract*Moved by Councillor Robinson, seconded by Councillor Doucette, and carried:**That the Toronto Public Library Board:*

1. *awards the contract to Topnotch Building Maintenance Ltd. for a one-year period, January 1, 2012 to December 31, 2012 at a cost of \$1,370,676.02 [excluding Harmonized Sales Tax (HST)], with an option to renew based on satisfactory performance:
 - a. *for the second one-year period, January 1, 2013 to December 31, 2013 at a cost of \$1,398,089.53; and*
 - b. *for the third one-year period, January 1, 2014 to December 31, 2014 at a cost of \$1,411,796.30;**
2. *authorizes staff to negotiate with Topnotch Building Maintenance Ltd. to add or delete services resulting from operational needs, subject to budget availability; and*
3. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

11-126 Toronto Reference Library Capital Project – Construction Tenders Pre-Approvals #3*Moved by R. Parry, seconded by Councillor Doucette, and carried:**That the Toronto Public Library Board:*

1. *authorizes appropriate Library staff to award tenders for the next phase of the Toronto Reference Library (TRL) capital project, for an additional \$6,000,000, bringing the total award envelope to date to \$18,560,000 [excluding Goods and Services Tax (HST)]; and*
2. *directs Library staff to report to the Board all tender awards for the TRL capital project, on a quarterly basis.*

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11-127 Participation in City's Power Purchase Arrangement*Moved by Councillor Robinson, seconded by Councillor Doucette, and carried:**That the Toronto Public Library Board:*

1. *approves the continued participation of the Toronto Public Library in the City of Toronto Power Purchase Arrangement; and*
2. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

11-128 Collective Bargaining – 2012

Dan Keon, Director, Human Resources, provided the Board with information concerning the Collective Bargaining Process.

*Moved by K. Stewart, seconded by Councillor Palacio, and carried:**That the Toronto Public Library Board:*

1. *receives for information the verbal report concerning the Collective Bargaining Process.*

See also Resolution No. 11-134.

Items for Information:**11-129 Branch Structure and Staffing Resources***Moved by Councillor Doucette, seconded by Councillor Robinson, and carried:**That the Toronto Public Library Board:*

1. *receives the Branch Structure and Staffing Resources report for information.*

11-130 TPL Board Committees

Following the creation of Board Committees earlier in the meeting (see also Resolution No. 11-115), the following committee memberships were struck:

Budget:

Councillor Paul Ainslie
Michael Foderick
Councillor Janet Davis
Kim Korinek
Benjamin Wulffhart

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TPL Board Committees – continuedEmployee & Labour Relations Committee:

Councillor Paul Ainslie (ex officio)

Councillor Sarah Doucette

Councillor Janet Davis

Michael Foderick

Kenneth Stewart

At 9:45 p.m., the meeting recessed for a short break and recommenced at 9:55 p.m.

11-131 Closed Meeting

At 9:55 p.m., it was:

Moved by Councillor Robinson, seconded by K. Stewart, and carried:

That the Toronto Public Library Board:

1. *conducts a Closed meeting as the subject matters being considered are the security of the property of the Board and labour relations or employee negotiations.*

At 10:00 p.m. the Board resumed its meeting in public.

Confirmation of Closed Meeting Decision**11-132 Naming Opportunity – Toronto Reference Library Capital Campaign**

Moved by R. Parry, seconded by B. Wulffhart, and carried:

That the Toronto Public Library Board:

1. *adopts the confidential recommendation in Attachment 1;*
2. *holds the naming in confidence until negotiations are complete, appropriate approvals have been finalized, and the public announcement has been made, subsequent to the Board's approval of the naming; and*
3. *releases the general terms of the naming subsequent to the public announcement.*

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Confirmation of Closed Meeting Decision**11-133 Naming Opportunity – Toronto Reference Library Capital Campaign***Moved by A. Zammit, seconded by Councillor Davis, and carried:**That the Toronto Public Library Board:*

1. *adopts the confidential recommendation in Attachment 1;*
2. *holds the naming in confidence until negotiations are complete, appropriate approvals have been finalized, and the public announcement has been made, subsequent to the Board's approval of the naming; and*
3. *releases the general terms of the naming subsequent to the public announcement.*

Confirmation of Closed Meeting Decision**11-134 Collective Bargaining – 2012***Moved by S. Dulmage, seconded by C. MacKay, and carried:**That the Toronto Public Library Board:*

1. *adopts the confidential recommendation in Attachment 1;*
2. *requests that the confidential recommendations and information in Attachment 1 not be made public as it is about labour relations or employee negotiations.*

See also Resolution No. 11-128.

11-135 Adjournment*Moved by Councillor Doucette, seconded by Councillor Davis, and carried:**That the Toronto Public Library Board:*

1. *adjourns the October 17, 2011 Toronto Public Library Board meeting.*

The meeting ended at 10:05 p.m.

Signed: _____