

**Toronto Public Library Board**

**Meeting No. 1: Monday, January 29, 2007, from 6:10 p.m. to 9:05 p.m.**

**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Members Present:**

Mr. Bill Booth (Chair)  
Dr. Kathy Gallagher Ross (Vice Chair)  
Councillor Paul Ainslie  
Councillor Janet Davis  
Mr. Murthy Ghandikota  
Mr. Okeima Lawrance  
Councillor Chin Lee  
Ms. Gillian Mason  
Ms. Kate Wilson

**Regrets:**

Ms. Louise Aspin  
Councillor Maria Augimeri  
Mr. Matthew Church  
Councillor Anthony Perruzza

**07-001 Call to Order**

Bill Booth called the meeting to order at 6:10 p.m. There being no quorum of the Board at that time, the members in attendance, in accordance with Toronto Public Library Board Procedural By-law No. 27, waited 15 minutes for quorum to be achieved. At 6:25 p.m. it was:

***Moved by K. Gallagher Ross, seconded by M. Ghandikota, and carried:***

***That an extension of 30 minutes be approved to achieve a quorum of the Toronto Public Library Board meeting of January 29, 2007.***

The following verbal report was presented, for information only, while waiting for quorum to be achieved:

**Item for Information:**

**07-002 Keep Toronto Reading**

Linda Hazzan, Director, Marketing and Communications, provided the following verbal report regarding the 2007 *Keep Toronto Reading* program:

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***Keep Toronto Reading*** – continued

- (a) *Keep Toronto Reading* was officially launched at a press conference on Thursday, January 25 at the Toronto Reference Library which included Mayor David Miller's participation. February was declared *Keep Toronto Reading* month in Toronto by the Mayor. *Keep Toronto Reading* is designed to raise the profile of the Library as well as to raise awareness concerning the Library's programs and services.
- (b) The three program themes are *Mind, Body and Soul*:
  - (i) For the *Mind*: readings, conversation and discussion are being presented under the category of *Books as Politics*. These include several events during the month with writers, poets, playwrights and artists from Diaspora Dialogues and a PEN Canada event – *Inventory: Writers Tracking War and Conflict* – on February 23.
  - (ii) For the *Body*: several events celebrating the culinary arts are planned under the category of *Books as Food for Thought*. These include *Lit Lunches* at several branches during February with Robert J. Sawyer, Jane Fallon and Giles Blunt as well as *Vino, Vin, Vino: Explore the Love and Language of Wine* presented in partnership with the LCBO.
  - (iii) For the *Soul*: aspects of the *Book as Art* including altered books and graphic novels will be presented through exhibits, presentations and conversation.
- (c) Black History Month will be celebrated with a *Keep Toronto Reading* Signature event on February 1. Toronto Star columnist Royson James will host *The Flowering of African-Canadian Literature in Contemporary Canada* with poet Afua Cooper, author Lawrence Hill, singer Faith Nolan and literary critic Donna Bailey Nurse.
- (d) The *Keep Toronto Reading* program guide will be distributed as follows:
  - (i) Copies will be available in all Library branches;
  - (ii) 120,000 copies were distributed in *Now* magazine on January 25;
  - (iii) 250,000 copies were distributed in the *Toronto Star* on January 27;
  - (iv) 80,000 copies will be distributed in the *Globe and Mail* on January 31;
  - (v) Copies will be available at all TPL's *Keep Toronto Reading* partners' locations (see below for partners).

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***Keep Toronto Reading*** – continued

- (e) The following are partners for *Keep Toronto Reading*: Diaspora Dialogues, TTC, LCBO, Ontario College of Art & Design, Tundra Books, Starbucks Coffee, PEN Canada, The Beguiling, Art Gallery of Ontario and International Readings @ Harbourfront. Our media partners are the CBC and the Toronto Star.
- (f) *Keep Toronto Reading* advertisements will run in the Toronto Star, TTC (including bus shelters and garbage bins); CBC will run television and radio advertising throughout February.

The meeting began officially at 6:30 p.m. when quorum was established.

***Moved by K. Wilson, seconded by K. Gallagher Ross, and carried:***  
***That the Toronto Public Library Board extend congratulations to Toronto Public Library staff responsible for the expanded, rich and imaginative 2007 Keep Toronto Reading program.***

**07-003 Approval of Agenda**

***Moved by Councillor Ainslie, seconded by M. Ghandikota, and carried:***  
***That the agenda be approved.***

**07-004 Declarations of Interest**

There were no declarations of interest by members of the Library Board.

**07-005 Approval of November 20, 2006 Toronto Public Library Board Meeting Minutes**

***Moved by K. Wilson, seconded by G. Mason, and carried:***  
***That the minutes of the November 20, 2006 Toronto Public Library Board meeting be approved.***

**07-006 Business Arising**

There were no Business Arising items at the January 29, 2007 meeting.

**07-007 Closed Meeting re Agenda Item No. 22 – Appeal of Exclusion by Customer**

*At 6:40 p.m. it was:*

***Moved by G. Mason, seconded by K. Gallagher Ross, and carried:***  
***That the Toronto Public Library Board conduct a Closed meeting as the subject matter being considered concerns a personal matter about an identifiable individual.***

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**07-008 Adoption of Closed Meeting Actions**

*At 6:55 p.m., it was:*

***Moved by G. Mason, seconded by K. Gallagher Ross, and carried:***

***That the Toronto Public Library Board resume its meeting in public.***

**07-009 Chair's Report**

In the interest of time, the *Chair's Report* will be distributed electronically to Board members.

**07-010 Presentations**

Maureen O'Reilly, Recording Secretary, Toronto Civic Employees' Union, Local 416, introduced the following Library Division Executive members to the Board: Rob Rolfe, Library Division Chair; Brendan Haley, Library Unit Chair; Eliseo Zompanti, Library Unit Vice Chair; Beatriz Hausner, Toronto Reference Library Sub-Unit Chair; Marci Mackinnon, Toronto Reference Library Sub-Unit Vice Chair; Nahid Rahnavard, North Sub-Unit Chair; Jim Johnson, Facilities Sub-Unit Vice Chair; and Karen McNamara, CUPE National.

A package of information regarding Local 416 was distributed to Board members.

Rob Rolfe, Karen McNamara and Brendan Haley addressed the Board concerning the *Janitorial Services – Exercise of Renewal Option* report (Minute No. 07-013). The Board was requested to defer the decision to renew the one-year janitorial services contract and review alternative options for janitorial services.

A written document concerning *Janitorial Services – Exercise of Renewal Option* was distributed to Board members.

***Moved by G. Mason, seconded by K. Gallagher Ross, and carried:***

***That the Toronto Public Library Board receive the Toronto Civic Employees' Union – Local 416 presentation on Janitorial Services – Exercise of Renewal Option for information.***

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**07-011 Communications**

There were no Communications items at the January 29, 2007 meeting.

**Item for Information** - continued**07-012 Survey of City-Wide Residents**

Jane Pyper, Director, Corporate & Service Planning, Policy, Projects & City-Wide Services introduced Michael Sullivan, Partner, The Strategic Counsel, to the Board. Mr. Sullivan reviewed the research objectives and methodology as well as the key findings in connection with the survey of city-wide residents completed in 2006.

***Moved by K. Gallagher Ross, seconded by Councillor Ainslie, and carried:***  
***That the Toronto Public Library Board receive the Survey of City-Wide Residents report for information.***

**Item for Approval:****07-013 Janitorial Services – Exercise of Renewal Option**

The Board discussed the *Janitorial Services – Exercise of Renewal Option* report in light of the Toronto Civic Employees' Union, Local 416 presentation (see Minute No. 07-010).

***Moved by Councillor Davis, seconded by O. Lawrence,***

***That the Toronto Public Library Board:***

- (1) defer consideration of the Janitorial Services – Exercise of Renewal Option report until the February 26, 2007 Toronto Public Library Board meeting;***
- (2) negotiate an extension to the contract renewal notice period with National Cleaning Contractors; and***
- (3) staff report to the Board at the February 26, 2007 Toronto Public Library Board meeting concerning janitorial duties for Library pages and the status of Policy Grievance No. 2007-01 by Toronto Civic Employees' Union, Local 416.***

The motion was lost by a majority of seven.

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**Janitorial Services – Exercise of Renewal Option - continued**

It was then:

***Moved by K. Gallagher Ross, seconded by Councillor Ainslie, and carried:******That:***

- (1) *the Toronto Public Library Board approve the one-year renewal with National Cleaning Contractors, to supply janitorial services at a total cost of \$1,295,308.73, including Goods and Services Tax of \$73,319.36; and.*
- (2) *the appropriate Library staff be authorized and directed to take the necessary action to give effect thereto.*

It was further:

***Moved by Councillor Davis, seconded by K. Gallagher Ross, and carried:******That staff report at the February 26, 2007 Toronto Public Library Board meeting concerning options for communicating to the Board regarding labour relations issues.*****Items for Information - continued****07-014 Audit Planning – Year Ended December 31, 2006*****Moved by M. Ghandikota, seconded by G. Mason, and carried:******That the Toronto Public Library Board receive the report on Ernst & Young's Audit Planning – Year Ended December 31, 2006 for information.*****07-015 Capital Budget and Capital Campaign – Request to the Province of Ontario**

As Vice Chair of the Toronto Public Library Foundation Board, Gillian Mason provided the following remarks:

- (a) At its January 25, 2007 meeting, the Toronto Public Library Foundation Board committed to undertake a \$10 million fundraising campaign in support of the revitalization of the Toronto Reference Library. To ensure the campaign's success, the following work has begun:
  - (i) recruiting high-profile campaign cabinet members;
  - (ii) recruiting staff resources to support the campaign;
  - (iii) working with the Toronto Public Library on awareness-raising activities for the 30<sup>th</sup> anniversary of the Toronto Reference Library; and
  - (iv) establishing naming opportunities through which the \$10 million goal may be achieved.

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**Capital Budget and Capital Campaign – Request to the Province of Ontario – continued**

*Moved by O. Lawrence, seconded by M. Ghandikota, and carried:*

*That the Toronto Public Library Board receive the Capital Budget and Capital Campaign – Request to the Province of Ontario report for information.*

**Items for Approval** - continued

**07-016 2007 Interim Operating Budget**

*Moved by O. Lawrence, seconded by K. Wilson, and carried:*

*That:*

- (1) *the Toronto Public Library Board adopt the 2007 interim operating budget estimates of \$63.246 million gross and \$57.791 million net, as approved by City Council; and*
- (2) *the appropriate Library staff be authorized and directed to take the necessary action to give effect thereto.*

**07-017 2007 Capital and Operating Budgets – Timetable and Process Update**

*Moved by Councillor Ainslie, seconded by G. Mason, and carried:*

*That the Toronto Public Library Board receive the 2007 Capital and Operating Budgets – Timetable and Process Update report for information.*

**07-018 Recognition for June Callwood**

*Moved by M. Ghandikota, seconded by Councillor Lee, and carried:*

*That the Toronto Public Library Board approve the naming of a program on contemporary social issues after June Callwood to be inaugurated in the spring of 2007.*

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**07-019 Board Expenses Policy***Moved by Councillor Davis, seconded by K. Wilson, and carried:**That the Toronto Public Library Board:*

- (1) *approve the revised Board Expenses Policy (Attachment 1); and*
- (2) *receive for information the City of Toronto's:*
  - i) *Revised Remuneration Policy for City Agencies, Boards, Commissions and Corporations (approved by Council on February 1, 2006) (Attachment 2);*
  - ii) *Revised Expense and Travel Reimbursement Policy for City Agencies, Boards, Commissions and Corporations (approved by Council on February 1, 2006) (Attachment 3).*

**07-020 Holiday Closures***Moved by Councillor Ainslie, seconded by K. Gallagher Ross, and carried:**That the Toronto Public Library Board approve the attached schedule of holiday closures for 2007 and January 2008.***07-021 Official Mark for Dewey Mascot Character***Moved by G. Mason, seconded by Councillor Ainslie, and carried:**That:*

- (1) *the Toronto Public Library Board register an official mark for the Dewey Mascot Character; and*
- (2) *the appropriate staff be authorized and directed to take the necessary actions to give effect hereto.*

**07-022 Toronto Public Library Board Meeting Schedule – 2007***Moved by K. Gallagher, seconded by M. Ghandikota, and carried:**That the Toronto Public Library Board approve the schedule of Board meetings in 2007.*

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**Other Business**

**07-023 Federal Literacy Funding**

Councillor Paul Ainslie advised that at the February 5, 2007 Meeting of Toronto City Council, he will present a Notice of Motion seconded by Councillor Shelley Carroll, that the Toronto City Council petition the Government of Canada to reinstate the \$17.7 million in funding for literacy projects/programs to maintain the level of services literacy programs across Canada strive to meet.

**07-024 Closed Meeting**

*At 8:15 p.m., it was:*

***Moved by G. Mason, seconded by K. Gallagher Ross, and carried:***

***That the Toronto Public Library Board conduct a Closed meeting as the subject matters being considered concern personal matters about identifiable individuals.***

**07-025 Adoption of Closed Meeting Actions**

*At 9:05 p.m., it was:*

***Moved by K. Wilson, seconded by K. Gallagher Ross, and carried:***

***That the Toronto Public Library Board adopt the actions taken in the January 29, 2007 Closed meeting.***

**07-026 Adjournment**

***Moved by O. Lawrence, seconded by K. Gallagher Ross, and carried:***

***That the January 29, 2007 Toronto Public Library Board meeting be adjourned.***

The meeting ended at 9:05 p.m.

Signed: \_\_\_\_\_