

**Toronto Public Library Board
Meeting No. 3: Monday, March 26, 2007, from 6:00 p.m. to 7:45 p.m.
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Members Present:

Dr. Kathy Gallagher Ross (Chair)
Mr. Matthew Church (Chair)
Ms. Eman Ahmed
Councillor Paul Ainslie
Mr. Adam Chaleff-Freudenthaler
Councillor Janet Davis
Ms. Ann Decter
Ms. Tina Edan
Mr. Okeima Lawrence
Councillor Chin Lee

Regrets:

Councillor Maria Augimeri
Councillor Anthony Perruzza
Ms. Kate Wilson

07-046 Call to Order

Josephine Bryant, City Librarian and Secretary to the Board, called the meeting to order.

07-047 Election of the Chair of the Board

Josephine Bryant called for nominations for the Chair of the Toronto Public Library Board for March – December 2007.

*Moved by O. Lawrence, seconded by Councillor Ainslie, and carried:
That Kathy Gallagher Ross be nominated for Chair.*

Kathy Gallagher Ross agreed to stand for election.

*Moved by Councillor Davis, seconded by M. Church, and carried:
That nominations be closed.*

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Election of the Chair of the Board – continued

The City Librarian declared Kathy Gallagher Ross duly elected Chair of the Toronto Public Library Board for March - December 2007 by acclamation.

Kathy Gallagher Ross assumed the Chair.

07-048 Election of Vice-Chair of the Board

The Chair called for nominations for the Vice-Chair of the Toronto Public Library Board for March – December 2007.

Moved by Councillor Janet Davis, seconded by O. Lawrence, and carried: That Matthew Church be nominated for Vice-Chair.

Matthew Church agreed to stand for election.

Moved by Councillor Ainslie, seconded by O. Lawrence, and carried: That nominations be closed.

The Chair declared Matthew Church duly elected Vice-Chair of the Toronto Public Library Board for March – December 2007 by acclamation.

07-049 Approval of Agenda

Moved by Councillor Davis, seconded by A. Chaleff-Freudenthaler, and carried: That the agenda, as amended to include a discussion of the 2007 Operating Budget under Agenda Item #15 – Other Business, be approved.

07-050 Declarations of Interest

There were no declarations of interest by members of the Library Board.

07-051 Approval of February 26, 2007 Toronto Public Library Board Meeting Minutes

Moved by Councillor Davis, seconded by M. Church, and carried: That the minutes of the February 26, 2007 Toronto Public Library Board meeting be approved.

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07-052 Business Arising

There were no Business Arising items at the February 26, 2007 meeting.

07-053 Chair's Report

- (1) The Library's programs during March Break were well attended. Programs for teens including Hip-Hop and Breakdance workshops, plus music, prose and poetry sessions, were particularly popular.
- (2) Recent coverage in the media included photos of March Break events in the *Toronto Star* and *Metro* as well as an interview with Osborne Collection staff on the art of children's book illustration and the *Picture Perfect* exhibit in the TD Gallery. A recent piece, also on the Osborne Collection was featured on CBC's *Living in Toronto* with Mary Ito.
- (3) A new writer-in residence program began at the Osborne Collection earlier in March, running until June. Children and Young Adult author Tim Wynne-Jones will accept manuscripts from aspiring writers ages 18 and up; he will also participate in several programs such as writing workshops for youth at the Lillian H. Smith Branch, and a lunch-time discussion at the Toronto Reference Library.
- (4) Library book club offerings have just expanded with the addition of a new book club, focusing on Black and Caribbean heritage, recently launched at Malvern Branch.
- (5) A new list of recommended reading and viewing has recently been added to the Library's website called *Front Row Toronto*. It lists music, films and books related to theatrical productions in and around Toronto including the National Ballet, the Canadian Opera, the Shaw Festival and Stratford Festival, with the Toronto Symphony soon to follow.
- (6) In June, the Library's oldest operating branch, will be 100 years old. Related festivities are in the planning stages including exhibits, talks, a walking tour and a centennial birthday party, kicking off six months of special programming.
- (7) Beginning with the new term of Council and the new City of Toronto Act, the City adopted a revised reporting process for City Committee and Council meetings. For consistency and clarity with the City, the Library Board is adopting the same method, beginning with the March Board meeting. If any changes are required to the Board's Procedural By-law as a result of the new process, they will be brought back to the Board for approval.

Moved by Councillor Ainslie, seconded by A. Chaleff-Freudenthaler, and carried:

That the Chair's Report be received for information.

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07-054 Presentations

Rob Rolfe, Library Division Chair, Toronto Civic Employees' Union, Local 416, welcomed new Library Board members and thanked the outgoing members for their contributions. He introduced Eliseo Zompanti, Library Unit Vice Chair; and Marci Mackinnon, Toronto Reference Library Sub-Unit Vice Chair.

Eliseo Zompanti addressed the Board concerning health and safety issues at various Toronto Public Library locations. He outlined a number of recent incidents at branches that involved confrontational episodes with members of the public. The Bargaining Unit recommended that the Board consider:

- (1) a joint Union / Management review of safety issues and dangerous incidents, and the development of a strategy to address them;
- (2) recognition that the health and safety needs of workers be written into all relevant Board policy, in particular, the Internet Use Policy; and
- (3) a worker representative be appointed to participate in an advisory capacity on the Rules of Conduct Committee.

Moved by Councillor Davis, seconded by M. Church, and carried:

That:

- (1) *the recommendations from Toronto Civic Employees' Union – Local 416, in their presentation on health and safety issues at various Toronto Public Library locations, be referred to the City Librarian for consideration in a report on Security Measures at the Toronto Public Library for the April Board meeting; and*
- (2) *the City Librarian consult with Toronto Civic Employees' Union – Local 416 concerning health and safety issues at Toronto Public Library.*

07-055 Communications

Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:

That the Toronto Public Library Board receive the March 26, 2007 Communications Report for information.

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Items for Approval:**07-056 2007 Capital Budget - Adoption*****Moved by Councillor Lee, seconded by Councillor Ainslie, and carried:******That the Toronto Public Library Board:***

1. *Adopt the 2007 Capital Budget, as approved by Council on March 7, 2007, which consists of 2007 cash flow of \$17.863 million and future year commitments of \$31.669 million, including:*
 - a. *New cash flow funding for:*
 - i. *New projects with cash flow requirement of \$9.689 million in 2007 and future year commitments of \$8.181 million in 2008, \$11.130 million in 2009 and \$2.030 million in 2010;*
 - ii. *Previously approved projects with cash flow requirements of \$5.399 million in 2007 and future year commitments of \$7.269 million in 2008, \$2.809 million in 2009 and \$0.250 million in 2010;*
 - iii. *Previously approved projects with carry-forward funding from 2005 and prior years requiring 2007 cash flow of \$0.318 million; and*
 - b. *Previously approved projects with carry-forward funding from 2006 into 2007, totalling \$2.457 million.*
2. *Approve the 2008 – 2011 Capital Plan, as approved by Council, totalling \$73.286 million in project commitments and estimates, comprised of \$17.000 million in 2008, \$18.115 million in 2009, \$17.763 million in 2010 and \$20.408 million in 2011; and*
3. *Staff be authorized and directed to take the necessary action to give effect thereto.*

07-057 Security Video Surveillance Policy***Moved by O. Lawrence, seconded by Councillor Ainslie:******That the Toronto Public Library Board:***

1. *Approve the Security Video Surveillance Policy (Attachment 1);*
2. *Approve the revised Access to Information and Protection of Privacy Policy (Attachment 2);*
3. *Receive the list of security video surveillance locations (Attachment 3) for information;*
4. *Receive the City of Toronto Council's Security Video Surveillance Policy (Attachment 4) for information.*

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Security Video Surveillance Policy - continued

Moved in amendment by A. Chaleff-Freudenthaler, seconded by Councillor Davis, and carried:

That the Toronto Public Library Board:

- 1. Approve the Security Video Surveillance Policy (Attachment 1) with the following change in Section 1(b) under Accountability in the Policy: **replace** “locations where there is a high-profile public presence” with “all locations”;*
- 2. Approve the revised Access to Information and Protection of Privacy Policy (Attachment 2) with the following change in Appendix 1 – References: **replace** Item #5 – “Municipal Act, R.S.O. 2001, c. 25” with “City of Toronto Act, 2006, S.O. 2006, c. 11, Sched. A”;*
- 3. Report to the Library Board annually regarding the Annual Statistical Report to the Office of the Information and Privacy Commissioner/Ontario;*
- 4. Receive the list of security video surveillance locations (Attachment 3) for information;*
- 5. Receive the City of Toronto Council’s Security Video Surveillance Policy (Attachment 4) for information.*

07-058**Employee and Labour Relations Committee**

Moved by A. Chaleff-Freudenthaler, seconded by O. Lawrence,

That the Toronto Public Library Board:

- 1. Receive the Employee and Labour Relations Committee report; and*
- 2. Approve the terms of reference for the Employee and Labour Relations Committee.*

Moved in amendment Councillor Davis, seconded by O. Lawrence, and carried:

That the Toronto Public Library Board:

- 1. Receive the Employee and Labour Relations Committee report; and*
- 2. Approve the terms of reference for the Employee and Labour Relations Committee with the following wording being **removed** from Section 7.1 in the Terms of Reference: “The meetings will take place at 4:30 p.m. on the date of the Library Board meeting.”*

It was noted that a review of the Employee and Labour Relations Committee could be requested by the Board at any time.

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Item for Information

07-059 Requests for Reconsideration of Library Materials – 2006 Annual Report

Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:

That the Toronto Public Library Board receive the Requests for Reconsideration of Library Materials – 2006 Annual Report for information.

Other Business

07-060 2007 Operating Budget

Materials distributed at the February 26, 2007 Board meeting regarding the 2007 Operating Budget were tabled for the Board's information.

The Board discussed a strategy to address a gap of approximately \$1 million to meet the City's 2007 Operating Budget for the Library recommended on March 26, 2007.

Moved by Councillor Ainslie, seconded by A. Decter, and carried:

That the Toronto Public Library Board:

- (1) communicate the Library Board's concern regarding potential service cuts to the 2007 Operating Budget to the members of Council whose wards will be affected by service cuts, through the establishment of a Board Budget Advocacy Campaign.*

The following Board members volunteered to assist with the Board Budget Advocacy Campaign: Adam Chaleff-Freudenthaler, Matthew Church, Councillor Janet Davis, Ann Decter, Kathy Gallagher Ross and Okeima Lawrence.

07-061 Adjournment

Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:

That the March 26, 2007 Toronto Public Library Board meeting be adjourned.

The meeting ended at 7:45 p.m.

Signed: _____