

**Toronto Public Library Board**

**Meeting No. 4: Monday, April 16, 2007, from 6:00 p.m. to 7:55 p.m.**

**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Members Present:**

Dr. Kathy Gallagher Ross (Chair)  
Mr. Matthew Church (Vice Chair)  
Ms. Eman Ahmed  
Councillor Paul Ainslie  
Mr. Adam Chaleff-Freudenthaler  
Councillor Janet Davis  
Ms. Ann Decter  
Ms. Tina Edan  
Mr. Okeima Lawrence  
Councillor Chin Lee  
Ms. Kate Wilson

**Regrets:**

Councillor Maria Augimeri  
Councillor Anthony Perruzza

**07-062 Call to Order**

Kathy Gallagher Ross called the meeting to order at 6:00 p.m.

**07-063 Approval of Agenda**

*Moved by A. Chaleff-Freudenthaler, seconded by Councillor Ainslie, and carried:  
That the agenda be approved.*

**07-064 Declarations of Interest**

There were no declarations of interest by members of the Library Board.

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**07-065 Approval of March 26, 2007 Toronto Public Library Board Meeting Minutes***Moved by A. Chaleff-Freudenthaler, seconded by O. Lawrence, and carried:**That the minutes of the March 26, 2007 Toronto Public Library Board meeting be approved.***07-066 Business Arising**

There were no Business Arising items at the April 16, 2007 meeting.

**07-067 Chair's Report**

- (1) *What's More*, one of the Library's newest publications which spotlights special events and exhibits happening at TPL, is available in all branches. As well, it will soon appear as an insert in the *Toronto Star*, *Globe and Mail* and *NOW* newspapers. Events of special note in *What's More* include:
  - (a) On April 26 at 6:00 p.m., the inaugural June Callwood lecture, in honour of Toronto's well-known author and social activist who passed away on April 14, will take place in the atrium at the Toronto Reference Library. Hosted by CBC Radio's Shelagh Rogers, the lecture, "Surprised by Goodness", will be delivered by Mary Jo Leddy, Director of Romero House. Board members are invited to a reception preceding the lecture.
  - (b) Plans for a six-month celebration of the 100-year anniversary of the Yorkville Branch beginning in June continue to coalesce.
  - (c) The Merrill Collection of Science Fiction, Speculation and Fantasy at the Lillian H. Smith Branch will hold their 11<sup>th</sup> Annual Fantastic Pulp Show and Sale on May 12
- (2) The deadline for submissions for this year's edition of *Young Voices* was April 7. For the first time, teens are involved in helping select the material to be published in the magazine.
- (3) TPL is pleased to be part of Heads Up, a province-wide campaign that aims to raise public awareness of the crisis in children's mental health. During Children's Mental Health Week, May 6 – 12, Children's Mental Health Ontario and the Toronto Public Library will provide in-branch and online programs geared to children, teens, parents and others who work with children. Booklists and other resources will be made available both in branches and on the Library's website. The partnership between TPL and Children's Mental Health Ontario was initiated by Board member Kate Wilson.

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**Chair's Report - continued**

- (4) Woodside Square Branch will reopen in its new location on April 30. The new branch will be twice the size of the previous one.
- (5) TPL was recently approached to assist a University of Toronto Economics professor further her research in investigating technological change in Canada. She uses books on technology to study the effects of technological change on the economy. She will be using the Library's detailed catalogue records to augment her research.
- (6) Josephine Bryant, City Librarian, will receive the Canadian Association of Public Libraries/Brodart Canada 2007 award for Outstanding Public Library Service at the Canadian Library Association Conference in St. John's, Newfoundland on Friday, May 25.

*Moved by A. Decter, seconded by A. Chaleff-Freudenthaler, and carried:  
That the Chair's Report be received for information.*

**07-068 Presentations**

There were no Presentations at the April 16, 2007 meeting.

**07-069 Communications**

There were no Communication Items at the April 16, 2007 meeting.

**Items for Approval:****07-070 Selection of Committee, Task Force, Working Group and Association Members – 2007**

An addendum to the *Selection of Committee, Task Force, Working Group and Association Members – 2007* report was distributed providing information regarding the Board's participation on the Urban Libraries Council.

*Moved by A. Chaleff-Freudenthaler, seconded by K. Wilson, and carried:*

*That:*

- (1) *the Toronto Public Library Board appoint the following Library Board member representatives to the Employee and Labour Relations Committee, Budget Working Group, Strategic Planning Steering Committee, City Librarian's Annual Performance Review Committee, Toronto Public Library Celebrates Reading Award Nomination Committee, Federation of Ontario Public Libraries and Urban Libraries Council for 2007:*

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**Selection of Committee, Task Force, Working Group and Association Members – 2007 – continued*****Employee and Labour Relations Committee:****Kathy Gallagher Ross (Ex officio), Adam Chaleff-Freudenthaler, Councillor Janet Davis, Ann Decter, Councillor Chin Lee and Kate Wilson.****Budget Working Group:****Kathy Gallagher Ross, Matthew Church, Councillor Paul Ainslie and Adam Chaleff-Freudenthaler.****Strategic Planning Steering Committee:****Kathy Gallagher Ross, Matthew Church, Eman Ahmed, Ann Decter, Tina Edan and Okeima Lawrence.****City Librarian's Annual Performance Review Committee:****Kathy Gallagher Ross, Matthew Church and Eman Ahmed.****Toronto Public Library Celebrates Reading Award Nomination Committee:****Tina Edan.****Federation of Ontario Public Libraries:****Kathy Gallagher Ross and Kate Wilson.****Urban Libraries Council:****Okeima Lawrence.***07-071 Security Measures at Toronto Public Library**

Ron Dyck, Director, Information Technology and Facilities, provided an overview of the security measures in place at Toronto Public Library in response to a request at the March 26, 2007 Library Board meeting.

***Moved by E. Ahmed, seconded by T. Edan:***

***That:***

- 1. The joint Union / Management review of staff safety issues and the development of strategies to address these issues be conducted within the structure of the Central Joint Health and Safety Committee;*
- 2. The Rules of Conduct Committee provide regular reports to the Central Joint Health and Safety Committee to provide an opportunity for Union worker representatives to comment on recommended actions or policy changes; and;*
- 3. No change be made to the wording of the Board's policies since the health and safety needs of workers are already referenced in the Rules of Conduct and the Human Rights and Harassment and Occupational Health and Safety policies.*

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**Security Measures at Toronto Public Library - continued***Moved in amendment by A. Decter, seconded by Councillor Davis, and carried:**That:*

1. *The joint Union / Management review of staff safety issues and the development of strategies to address these issues be conducted within the structure of the Central Joint Health and Safety Committee (Central JHSC);*
2. *The Rules of Conduct Committee provide regular reports to the Central Joint Health and Safety Committee to provide an opportunity for Union worker representatives to comment on **draft** recommended actions or policy changes; and;*
3. *No change be made to the wording of the Board's policies since the health and safety needs of workers are already referenced in the Rules of Conduct and the Human Rights and Harassment and Occupational Health and Safety policies.*

**07-072 Library Branch Leases Review***Moved by Councillor Davis, seconded by Councillor Ainslie,**That the Toronto Public Library Board:*

1. *Authorize staff to review the negotiation process for branch leases in malls with a view to reducing leasing costs.*

*Moved in amendment by Councillor Lee, seconded by A. Decter, and carried:**That the Toronto Public Library Board:*

1. *Authorize staff to review the negotiation process for branch leases in malls with a view to reducing leasing costs*
2. *Request of mall landlords during the lease negotiation process, that special consideration be given to allow access to patrons of Toronto Public Library branches who have been banned from shopping malls where Toronto Public Library branches are located.*

The results of the Library Branch Leases Review will be brought back to the Board at a later date.

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**07-073 2007 Operating Budget – Budget Committee Recommendations***Moved by Councillor Davis, seconded by A. Chaleff-Freudenthaler, and carried:**That the Toronto Public Library Board:*

1. *Receive the 2007 Operating Budget – Budget Committee Recommendations report;*
2. *Approve staff recommendations for reducing the 2007 operating budget by \$0.060 million by:*
  - a. *Monitoring all spending during the year to take advantage of any cost-savings opportunities as they arise;*
  - b. *If the required cost-savings cannot be achieved, then reduce the library materials budget; and*
3. *Authorize and direct staff to take the necessary action to give effect thereto.*

Councillor Janet Davis expressed appreciation to Board members for their efforts with the recent Board Budget Advocacy Campaign. Adam Chaleff-Freudenthaler acknowledged the excellence of the budget support materials prepared by staff for the campaign.

**07-074 Audited 2006 Financial Statements - Toronto Public Library Board**

The Chair introduced Diana Brouwer, Principal, Ernst & Young in attendance to answer questions concerning the Audited 2006 Financial Statements and the 2006 Audit Results.

*Moved by Councillor Ainslie, seconded by T. Edan, and carried:**That the Toronto Public Library Board:*

1. *Approve the Audited 2006 Financial Statements of the Toronto Public Library Board.*

**Items for Information****07-075 Audit Results – Year Ended December 31, 2006 - Toronto Public Library Board***Moved by K. Wilson, seconded by Councillor Ainslie, and carried:**That the Toronto Public Library Board:*

1. *Receive the Audit Results – Year Ended December 31, 2006 - Toronto Public Library Board for information.*

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**07-076 Accounts Written-off in 2006**

*Moved by E. Ahmed, seconded by A. Decter, and carried:*

*That the Toronto Public Library Board:*

1. Receive the Accounts Written-off in 2006 report for information.

In response to a question from Councillor Ainslie regarding meeting room rental rates for City Councillors, staff advised that the Auditorium, Meeting Room and Theatre Rental Policy is currently under review and is expected to come back to the Board for consideration in the next few months.

**07-077 Annual Performance Measures - 2006**

*Moved by Councillor Ainslie, seconded by M. Church, and carried:*

*That the Toronto Public Library Board:*

1. Receive the Annual Performance Measures – 2006 report for information.

**07-078 Strategic Plan 2004 - 2007 – Update**

*Moved by A. Chaleff-Freudenthaler, seconded by Councillor Ainslie, and carried:*

*That the Toronto Public Library Board:*

1. Receive the Strategic Plan 2004 - 2007 – Update report for information.

**07-079 Bookmobile Schedule – 2007 - 2008**

*Moved by E. Ahmed, seconded by A. Chaleff-Freudenthaler, and carried:*

*That the Toronto Public Library Board:*

1. receive the Bookmobile Schedule – 2007 - 2008 report for information.

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**Other Business**

**07-080 Toronto Reference Library**

Kate Wilson commented on two maintenance issues at the Toronto Reference Library.

**07-081 Career Bridge Mentorship Program**

In response to a question from Councillor Davis, staff were requested to report back to the Board at a later date on participation in the Career Bridge Mentorship program at Toronto Public Library.

**07-082 Adjournment**

*Moved by A. Chaleff-Freudenthaler, seconded by Councillor Ainslie, and carried:*

*That the April 16, 2007 Toronto Public Library Board meeting be adjourned.*

The meeting ended at 7:55 p.m.

Signed: \_\_\_\_\_