

**Toronto Public Library Board**  
**Meeting No. 12: Monday, December 10, 2007, from 6:00 p.m. to 6:35 p.m.**  
**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Members Present:**

Ms. Kathy Gallagher Ross (Chair)  
Mr. Matthew Church (Vice Chair)  
Ms. Eman Ahmed  
Mr. Adam Chaleff-Freudenthaler  
Ms. Ann Decter  
Ms. Tina Edan  
Mr. Okeima Lawrence  
Councillor Chin Lee  
Councillor Anthony Perruzza  
Councillor Adam Vaughan  
Ms. Kate Wilson

**Regrets:**

Councillor Paul Ainslie  
Councillor Janet Davis

**07-210 Call to Order**

Kathy Gallagher Ross called the meeting to order at 6:00 p.m.

**07-211 Approval of Agenda**

*Moved by O. Lawrence, seconded by K. Wilson, and carried:*

*That the Toronto Public Library Board:*

*1. approves the agenda.*

**07-212 Declarations of Interest**

Ann Decter declared an interest in Agenda Item #13 – *Materials Selection Policy – 2007 Recommendations* (Minute No. 07-222) as it relates to the selection of library materials in that she is the owner of a publishing house.

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**07-213 Approval of November 12, 2007 Toronto Public Library Board Meeting Minutes**

*Moved by Councillor Vaughan, seconded by A. Chaleff-Freudenthaler, and carried:*

*That the Toronto Public Library Board:*

1. *approves the Minutes of the November 12, 2007 Toronto Public Library Board meeting.*

**07-214 Approval of November 12, 2007 Toronto Public Library Board Closed Meeting Minutes**

*Moved by A. Chaleff-Freudenthaler, seconded by Councillor Vaughan, and carried:*

*That the Toronto Public Library Board:*

1. *approves the Minutes of the November 12, 2007 Toronto Public Library Board Closed meeting.*

**07-215 Approval of November 27, 2007 Toronto Public Library Board Meeting Minutes**

*Moved by A. Chaleff-Freudenthaler, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board:*

1. *approves the Minutes of the November 27, 2007 Toronto Public Library Board meeting.*

**07-216 Business Arising**

There were no Business Arising items at the December 10, 2007 meeting.

**07-217 Chair's Report**

1. The events in recognition of the Toronto Reference Library's 30<sup>th</sup> Anniversary continued throughout November. They included author visits featuring Richard Wright, Frances Itani, David Gilmore, four Agents of Change programs showcasing people who have made a significant impact in their fields of endeavour, and four Literary Café events. Five-hundred people attended the final Literary Café session on November 28 with Jan Wong and Christie Blatchford.

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**Chair's Report - continued**

2. A number of new initiatives were launched during the Toronto Reference Library anniversary celebrations including:
  - a. Your Stories, a publication showcasing patrons whose lives have been dramatically affected by the reference library and its resources;
  - b. participation at the Toronto Reference Library in the Murmur initiative going on all over Toronto which allows people to phone a posted number and hear stories regarding the place they are standing;
  - c. the beginning of the reference library's five-year renovation and renewal project.
3. Toronto Public Library's recent Staff Recognition event drew nearly 180 staff members celebrating 20, 25, 30, 35 and 40 years of service to Toronto's public library. Guest speaker, journalist Erika Ritter, spoke about the importance of the library in her life.
4. A total of 16 programs were held at branches all over the city during the week of November 17 – 24 in celebration of Canadian Children's Book Week. During the week, the Library launched its inaugural *First and Best* booklist featuring a selection of the best Canadian books, for children birth to five, published in 2007. The booklist is part of the Library's Ready for Reading initiative which promotes the development of reading readiness by emphasizing pre-reading skills for preschoolers at the Library. An article on the initiative appeared in the Toronto Star recently.
5. The Library's participation as a Programming Partner for Luminato was recently announced. In its second year, Luminato is Toronto's Festival of Arts and Creativity. TPL will be presenting a Festival of Short Stories at branches next June as part of the festival's literary stream.
6. Thorncliffe Branch closed on December 8th for a year-long renovation that will double the space to 10,000 square feet. Part of a multi-use facility that will include a community centre and daycare, the new Thorncliffe branch will feature additional meeting and quiet study space, a KidsStop, which is part of the Ready for Reading initiative, a teen zone, wireless Internet, new computers and a new reading lounge.
7. An Open House was held last week for members of the public to look at plans to relocate the Cliffcrest Branch to a larger location in the Cliffcrest Plaza which is scheduled to open in the new year. Features of the branch include improved browsing and collections merchandizing, wireless Internet, more computers, new meeting space and more study space.

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**Chair's Report - continued**

8. At the end of November, funded by the federal government, the Library expanded wireless Internet access to 19 branches across the city. Previously only available on the main floor of the Toronto Reference Library, the service will also be expanded by the end of the year, to include the entire building.
9. In preparation for the creation of new event space on the second floor at the Toronto Reference Library, TPL's Marketing and Communications and Human Resources departments have both relocated recently to Northern District Branch. The Payroll and Purchasing departments are relocating within TRL.
10. After a break to conduct public consultation on the 2008 budget in the fall, strategic planning is getting underway again. Two sessions are being planned with the Board Strategic Planning Committee to review the outcomes from the environmental scan, library use trends and future directions in library service. This will lead to more public consultation following the sessions with Board members.
11. Board Chair Kathy Gallagher Ross and Jane Pyper, Director, Corporate and Service Planning, Policy, Projects and City-wide Services, recently met with Rosario Marchese, MPP for Trinity Spadina. The purpose of the meeting was to discuss provincial support for public libraries.

***Moved by Councillor Lee, seconded by T. Edan, and carried:***

***That the Toronto Public Library Board:***

1. *receives the Chair's Report for information.*

**07-218 Presentations**

There were no Presentations at the December 10, 2007 meeting.

**07-219 Communications**

There were no Communications items at the December 10, 2007 meeting.

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**Items for Approval:****07-220 Jane / Sheppard Branch – Award of Tender***Moved by A. Chaleff-Freudenthaler, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. awards the contract to the lowest bidder, Ross Clair Contractors Inc. for the construction of the new Jane / Sheppard Branch, at a cost not to exceed \$2,423,800 (excluding GST); and
2. authorizes and directs the appropriate Library officials to take the necessary action to give effect thereto.

**07-221 Auditor General Review of Fines and Income - Board Request for Follow-up Report***Moved by A. Chaleff-Freudenthaler, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. requests the Auditor General to conduct a review of the implementation of the recommendations contained in the Fines and Income Review – Toronto Public Library report and that a follow-up report be provided to the Board on the results of the review.

**07-222 Materials Selection Policy – 2007 Recommendations**

Ann Decter declared an interest in this item as it relates to the selection of library materials in that she is the owner of a publishing house.

*Moved by E. Ahmed, seconded by T. Edan, and carried:**That the Toronto Public Library Board:*

1. approves the revised Materials Selection Policy – 2007 Recommendations (Attachment 1).

Tina Edan requested that on Page 2 of the policy, the words “are purchased” be removed from the first line of the last bullet for consistency with the wording in the previous bullets.

**07-223 Donations of Gifts-in-Kind to Special Collections Policy***Moved by K. Wilson, seconded by A. Chaleff-Freudenthaler, and carried:**That the Toronto Public Library Board:*

1. approves the Donations of Gifts-in-Kind to Special Collections Policy (Attachment 1).

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**07-224 Holiday Closures 2008 and Family Day**

*Moved by Councillor Lee, seconded by T. Edan, and carried:*

*That the Toronto Public Library Board:*

1. *approves the schedule of holiday closures for 2008 and January 2009, including Family Day (Attachment 1).*

**Items for Information:**

**07-225 Audit Planning – Year Ending December 31, 2007**

*Moved by Councillor Lee, seconded by M. Church, and carried:*

*That the Toronto Public Library Board:*

1. *receives the Audit Planning – Year Ending December 31, 2007 report for information.*

**07-226 Toronto Public Library Employee and Labour Relations Committee September Meeting Minutes - Approved**

*Moved by T. Edan, seconded by A. Chaleff-Freudenthaler, and carried:*

*That the Toronto Public Library Board:*

1. *receives the Approved Toronto Public Library Employee and Labour Relations Committee September Meeting Minutes for information.*

**07-227 Toronto Public Library Employee and Labour Relations Committee September Closed Meeting Minutes - Approved**

*Moved by K. Wilson, seconded by Councillor Lee, and carried:*

*That the Toronto Public Library Board:*

1. *receives the Approved Toronto Public Library Employee and Labour Relations Committee September Closed Meeting Minutes for information.*

**07-228 Toronto Public Library Board – 2008 Proposed Meeting Schedule**

*Moved by E. Ahmed, seconded by A. Chaleff-Freudenthaler, and carried:*

*That the Toronto Public Library Board:*

1. *receives the Toronto Public Library Board – 2008 Proposed Meeting Schedule for information.*

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**07-229 Other Business**

There were no Other Business items at the December 10, 2007 meeting.

**07-230 Adjournment**

*Moved by E. Ahmed, seconded by A. Chaleff-Freudenthaler, and carried:*

*That the Toronto Public Library Board:*

- 1. adjourns the December 10, 2007 Toronto Public Library Board meeting.*

The meeting ended at 6:35 p.m.

Signed: \_\_\_\_\_