

MINUTES

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Toronto Public Library Board

Meeting No. 10: Monday, December 12, 2011, from 6:00 p.m. to 11:20 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Councillor Paul Ainslie (Chair)
Mr. Michael Foderick (Vice Chair)
Councillor Janet Davis
Councillor Sarah Doucette
Mr. Stephen Dulmage
Ms. Kimberley Korinek
Mr. Cameron MacKay
Councillor Cesar Palacio
Mr. Ross Parry
Councillor Jaye Robinson
Mr. Kenneth Stewart
Mr. Benjamin Wulffhart
Ms. Andrea Zammit

11-161 Call to Order

Councillor Paul Ainslie called the meeting to order at 6:00 p.m.

11-162 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board.

11-163 Approval of Agenda

Moved by K. Korinek, seconded by M. Foderick, and carried:

That the Toronto Public Library Board approves the agenda as revised to:

1. *add Presentations from 12 individuals under Agenda Item No. 7 concerning Agenda Item No. 9 – 2012 Operating Budget and Associated Capital Budget Impacts Update;*
2. *add Presentations from individuals who have added their names to the Presenters' List under Agenda Item No. 7 concerning Agenda Item No. 9 – 2012 Operating Budget and Associated Capital Budget Impacts Update;*

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Approval of Agenda – continued

3. *add additional communication items regarding Agenda Item No. 9 – Communications - Revised; and*
4. *move Agenda Item No. 12 – Proposed Renewal of Sponsorship for Library Program, which is a confidential item, to the end of the agenda to avoid disruption in the public portion of the meeting.*

11-164 Confirmation of November 21, 2011 Toronto Public Library Board Meeting Minutes*Moved by S. Dulmage, seconded by K. Stewart, and carried:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the November 21, 2011 Toronto Public Library Board meeting.*

11-165 Business Arising

There were no Business Arising items at the December 12, 2011 meeting.

11-166 Chair's Report*Moved by Councillor Davis, seconded by B. Wulffhart, and carried:**That the Toronto Public Library Board:*

1. *receives the Chair's Report for information.*

11-167 Presentations

As scheduled, the following individuals addressed the Board regarding Agenda Item No. 9 – *2012 Operating Budget and Associated Capital Budget Impacts Update*:

- Chris Beesley, Executive Director, Metro Toronto Movement for Literacy;
- Lisa Sloniowski;
- Guy Ewing;
- Jennifer Hann;
- Marsha Melnik;
- Peter Dean;
- Ceta Ramkhalawansingh;
- Sandra Zrzyzanowski;
- Helena Aalto, Good Reads Project Manager, ABC Life Literacy Canada;

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Presentations – continued

- Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 (CUPE);
- Mary Bissell;
- Theo Heras;
- Barbara Baillaegeon;
- Shu Liang;

Additionally, the following individuals addressed the Board regarding Agenda Item No. 9 – *2012 Operating Budget and Associated Capital Budget Impacts Update*:

- Flaca Hersom;
- Nola McConnan;
- Susan Craig;
- Miroslav Glavic;
- Bill Freeman;
- Derek Westerholm;
- Councillor Pam McConnell.

Moved by K. Korinek, seconded by Councillor Doucette, and carried:

That the Toronto Public Library Board:

1. *receives all presentations regarding Agenda Item No. 9 – 2012 Operating Budget and Associated Capital Budget Impacts Update for information.*

11-168 Communications

Moved by K. Stewart, seconded by Councillor Robinson, and carried:

That the Toronto Public Library Board:

1. *receives the following Communication items (a) – (j) for information:*
 - (a) *Communications from 49 individuals to Councillor Paul Ainslie, Chair, Toronto Public Library Board as outlined in (a) regarding the Library's budget. These items, originally intended for the November 21, 2011 Board meeting, were received after the deadline for inclusion in the Communications report for the meeting.*
 - (b) *Communications from 37 individuals to the Toronto Public Library Board regarding the Library's budget. These items, originally intended for the November 21, 2011 Board meeting, were received after the deadline for inclusion in the Communications report for the meeting.*

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Communications – continued

- (c) *Communications from three individuals to the Toronto Public Library Board regarding Agenda Item No. 9 on the December 12, 2011 Library Board meeting agenda – 2012 Operating Budget – Update.*
- (d) *Communication from Councillor Paul Ainslie, Chair, Toronto Public Library Board to Jane Pyper, City Librarian, dated December 6, 2011 requesting Library staff consult with the City of Toronto's Lobbyist Registrar and identify options available to the Library in terms of policy changes to respond to lobbying outside of the period when a formal call has been issued.*
- (e) *Communications from the following individuals requesting the opportunity to make presentations at the December 12, 2011 Board meeting regarding Agenda Item No. 9 – 2012 Operating Budget and Associated Capital Budget Impacts Update:*
 - *Chris Beesley, Executive Director, Metro Toronto Movement for Literacy;*
 - *Lisa Sloniowski;*
 - *Guy Ewing;*
 - *Jennifer Hann;*
 - *Marsha Melnik;*
 - *Peter Dean;*
 - *Ceta Ramkhalawansingh;*
 - *Sandra Zrzyzanowski;*
 - *Helena Aalto, Good Reads Project Manager, ABC Life Literacy Canada;*
 - *Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 (CUPE);*
 - *Shu Liang;*
- (f) *Additional communications (65) from individuals to the Toronto Public Library Board regarding Agenda Item No. 9 on the December 12, 2011 Library Board meeting agenda – 2012 Operating Budget and Associated Capital Budget Impacts Update [see (c) above].*

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Communications – continued

- (g) *Communication from Scott Mullin, V.P. Community Relations, TD Bank Group to Councillor Paul Ainslie, Chair, Toronto Public Library Board, dated December 5, 2011 regarding the TD Bank Group's sponsorship of the TD Summer Reading Club at Toronto Public Library.*
- (h) *Communication from David Allen, Chief Executive Officer, Federation of Ontario Public Libraries to the Honourable Michael Chan, Minister of Tourism and Culture, dated December 7, 2011 regarding not allowing cities to charge fees for library use under the Public Libraries Act.*
- (i) *Communication from Tanis Fink, President, Ontario Library Association to the Honourable Michael Chan, Minister of Tourism and Culture, dated December 8, 2011 regarding the Minister's assurances that there will be no changes to the Public Libraries Act to permit fees.*
- (j) *Communication from Maureen O'Reilly, President, TPL Workers Union, Local 4948 (CUPE) to Councillor Paul Ainslie, Chair, Toronto Public Library Board, dated December 12, 2011 regarding lobbying.*

Items for Approval:**11-169 2012 Operating Budget and Associated Capital Budget Impacts Update**

The Toronto Public Library Board on December 12, 2011, adopted the following motion as amended:

1. *approves a new fine of \$1 for each hold not picked up and the Circulation and Collection Use Policy be updated to incorporate this new fine when it comes into effect;*
2. *approves a \$195,000 reduction to the 2012 net operating budget request, comprised of a \$150,000 increase in revenues and a \$45,000 cost reduction;*
3. *approves an additional 2012 capital budget request of \$1.69 million to install an automated sorter at the Ellesmere delivery hub;*
4. *approves an additional 2012 capital budget request of \$1.00 million to install automated sorters at Don Mills, Malvern and Woodside Square branches;*

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2012 Operating Budget and Associated Capital Budget Impacts Update – continued

5. *approves a \$158,000 reduction to the 2012 net operating budget request, subject to Council approval, of funding for the four new sorters, which results in a net budget request of \$164.482 million, which achieves 5.9% of the Library's 10% reduction target and requests City Council's approval of this funding level;*
6. *requests the City Librarian to report back to the Board in the new year with a plan to charge a nominal fee to artists who participate in the Art Exhibits Program, including ways to expand this program to other branches.*
7. *forwards a copy of the Board's decision to the City's Budget Committee; and*

MOTIONS:***Moved by Councillor Robinson, seconded by Councillor Doucette:******That the Toronto Public Library Board:***

1. *approves a new fine of \$1 for each hold not picked up and the Circulation and Collection Use Policy be updated to incorporate this new fine when it comes into effect;*
2. *approves a \$195,000 reduction to the 2012 net operating budget request, comprised of a \$150,000 increase in revenues and a \$45,000 cost reduction;*
3. *approves an additional 2012 capital budget request of \$1.69 million to install an automated sorter at the Ellesmere delivery hub;*
4. *approves an additional 2012 capital budget request of \$1.00 million to install automated sorters at Don Mills, Malvern and Woodside Square branches;*
5. *approves a \$158,000 reduction to the 2012 net operating budget request, subject to Council approval, of funding for the four new sorters;*
6. *considers service adjustments through eliminating programs and services as shown in Table 3;*
7. *considers a \$3.0 million reduction to 2012 collections spending which represents 17.5% of the collections budget; and*
8. *forwards a copy of the Board's decision to the City's Budget Committee.*

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2012 Operating Budget and Associated Capital Budget Impacts Update – continued***Moved by M. Foderick, seconded by Councillor Palacio, and redundant:******That the Toronto Public Library Board:***

9. *requests the City Librarian to report to the next meeting of the Board on the recommended implementation of the proposed collections budget reductions, should reductions to the Collections budget be approved;*
10. *uses the \$2 million in development charges approved for use in Recommendation 3 of the October 17, 2011 2012 Operating Budget Submission report to the Board to reduce the Library's 2012 operating budget request to the City by approximately 1.2%, if the Board approves a budget that includes reduced hours.*

Due to the Board's adoption of motion nos. 1 - 5, Michael Foderick's motion nos. 9 and 10 were not put to a vote.

Moved by Councillor Doucette, seconded by A. Zammit, and carried:***That the Toronto Public Library Board:***

11. *requests the City Librarian to report back to the Board in the new year with a plan to charge a nominal fee to artists who participate in the Art Exhibits Program, including ways to expand this program to other branches.*

Moved by B. Wulffhart, seconded by M. Foderick, and carried:***That the Toronto Public Library Board:***

12. *approves Recommendations 1 through 5 and 8, which results in a net budget request of \$164.482 million, which achieves 5.9% of the Library's 10% reduction target and requests City Council's approval of this funding level.*

Moved by B. Wulffhart, seconded by M. Foderick, and defeated:***That the Toronto Public Library Board:***

13. *directs the City Librarian to continue to work on implementing the suggestions for additional revenues throughout 2012 and to return any resulting additional revenues to the City to partially offset the 2012 operating budget reduction target shortfall.*

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2012 Operating Budget and Associated Capital Budget Impacts Update – continued

The Chair requested the Vice Chair to preside over the meeting to allow the Chair's participation in the discussion.

Moved by Councillor Ainslie, seconded by S. Dulmage, and redundant:

That the Toronto Public Library Board:

14. *approves Recommendations 1 through 5;*
15. *deletes recommendations 6 and 7;*
16. *approves a reduction of 18,408 hours or 7% of Monday to Saturday open hours affecting 56 branches, which saves \$5.133 million; and*
17. *approves a reduction of \$1.837 million to collections.*

On a point of order from Councillor Doucette, Acting Chair Mike Foderick determined that a Motion to Reconsider was required before considering Councillor Ainslie's motions in accordance with Section 36 of the Toronto Public Library Procedural By-law.

Motion to Reconsider

Moved by Councillor Ainslie, seconded by S. Dulmage and defeated:

That the Toronto Public Library Board:

18. *reconsiders the Board's decision at the November 21, 2011 meeting to not recommend the reduction of hours at any library or to reduce collections spending (see Resolution No. 11-145).*

Due to the Board's decision regarding Councillor Ainslie's motion no. 18 to not reconsider the Board's decision at the November 21, 2001 meeting, Councillor Ainslie's motion nos. 14 - 17 were not put to a vote

The motions as amended were carried.

11-171 Holiday Closures 2012 and January 2013

Moved by C. MacKay, seconded by Councillor Doucette, and carried:

That the Toronto Public Library Board:

1. *approves the schedule of holiday closures for 2012 and January 2013 as provided in Attachment 1.*

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11-172 Toronto Public Library Board – Memberships in Library Associations*Moved by Councillor Davis, seconded by Councillor Doucette, and carried:**That the Toronto Public Library Board:*

1. *renews the Board's membership in the Ontario Library Association for four years at a reduced rate of \$1,050 in 2011 and 2012 and at the rate of \$2,100 in 2013 and 2014;*
2. *renews the Board's annual membership in the Canadian Library Association at the rate of \$1,000; and*
3. *renews the Board's annual membership in the American Library Association at the rate of \$59 for each Board member at a total rate of \$767 (US).*

Items for Information:**11-173 Public Consultation regarding Potential Service Reductions***Moved by Councillor Doucette, seconded by Councillor Davis, and carried:**That the Toronto Public Library Board:*

1. *receives the Public Consultation regarding Potential Service Reductions report for information.*

11-174 City Manager's Library Service Efficiency Study*Moved by Councillor Davis, seconded by M. Foderick, and carried:**That the Toronto Public Library Board:*

1. *receives the City Manager's Library Service Efficiency Study report for information.*

11-175 Voluntary Separation Plan

Dan Keon, Director, Human Resources provided the Board with the following information concerning the Voluntary Separation Plan (VSP):

- (a) Funding for the VSP has been approved by the City of Toronto.
- (b) The application period for the VSP ends on December 14, 2011. Following that deadline, all applications will be reviewed, and decisions will be made about approvals.

*Moved by K. Stewart, seconded by C. MacKay, and carried:**That the Toronto Public Library Board:*

1. *receives the Voluntary Separation Plan verbal report for information.*

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11-176 Audit Plan for the Year Ending December 31, 2011*Moved by S. Dulmage, seconded by K. Stewart, and carried:**That the Toronto Public Library Board:*

1. receives the Audit Plan for the Year Ending December 31, 2011 report for information.

11-177 Incident at City Hall Branch

Anne Bailey, Director, Branch Libraries and Dan Keon, Director, Human Resources provided an update concerning an incident at the City Hall Branch where a member of the public was stabbed by another member of the public. Included in the update was information regarding the Library's comprehensive health and safety and public service responses, including the Rules of Conduct, Workplace Violence Prevention and Response, Internet and Human Rights and Harassment policies, as well as emergency procedures and security measures.

*Moved by K. Stewart, seconded by A. Zammit, and carried:**That the Toronto Public Library Board:*

1. receives the Incident at City Hall Branch verbal report for information.

11-178 Book Lover's Ball

Heather Rumball, President, Toronto Public Library Foundation, informed the Board of the Foundation's seventh annual Book Lover's Ball to take place on Thursday, February 9, 2012 at the Fairmont Royal York Hotel in Toronto.

*Moved by K. Stewart, seconded by B. Wulffhart, and carried:**That the Toronto Public Library Board:*

1. receives the Book Lover's Ball verbal report for information.

11-179 Proposed Renewal of Sponsorship for Library Program*Moved by Councillor Doucette, seconded by C. MacKay, and carried:**That the Toronto Public Library Board:*

1. adopts the confidential recommendations in Attachment 1;
2. holds the naming in confidence until negotiations are complete, appropriate approvals have been finalized, and the public announcement has been made; and
3. releases the general terms of the naming subsequent to the public announcement.

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11-180 Adjournment

Moved by Councillor Doucette, seconded by C. MacKay, and carried:

That the Toronto Public Library Board:

1. *adjourns the December 12, 2011 Toronto Public Library Board meeting.*

The meeting ended at 11:20 p.m.

Signed: _____