



MINUTES

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Toronto Public Library Board

Meeting No. 1: Monday, January 30, 2012, from 6:00 p.m. to 9:25 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Councillor Paul Ainslie (Chair)
Mr. Michael Foderick (Vice Chair)
Councillor Janet Davis
Councillor Sarah Doucette
Mr. Stephen Dulmage
Ms. Kimberley Korinek
Mr. Ross Parry
Councillor Jaye Robinson
Mr. Kenneth Stewart
Mr. Benjamin Wulffhart
Ms. Andrea Zammit

Regrets:

Mr. Cameron MacKay
Councillor Cesar Palacio

12-001 Call to Order

Councillor Paul Ainslie called the meeting to order at 6:00 p.m.

12-002 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board.

12-003 Approval of Agenda

Moved by K. Korinek, seconded by S. Dulmage, and carried:

That the Toronto Public Library Board approves the agenda as revised to:

- 1. add an attachment to Communication (d) – an outline of Joe Clark's presentation to the Board at the February 27th meeting;*
- 2. add a Presentation under Agenda Item No. 7 at the January 30th meeting from Joe Clark regarding Agenda Item No. 9 – 2012 Operating Budget Adoption;*
- 3. add Communication (e) – an outline of a presentation by Joe Clark regarding the 2012 Operating Budget Adoption;*

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Approval of Agenda – continued

4. *defers Agenda Item No. 19 – Appeal of Exclusion by Customer to the February 27th Board meeting as the individual was unable to attend the January 30th meeting.*

12-004 Confirmation of December 12, 2011 Toronto Public Library Board Meeting Minutes

Moved by K. Korinek, seconded by S. Dulmage, and carried:

That the Toronto Public Library Board:

1. *confirms the Minutes of the December 12, 2011 Toronto Public Library Board meeting.*

12-005 Business Arising

There were no Business Arising items at the January 30, 2012 meeting.

12-006 Chair's Report

Moved by Councillor Doucette, seconded by K. Stewart, and carried:

That the Toronto Public Library Board:

1. *receives the Chair's Report for information.*

Presentations

12-007 (a) Toronto Public Library Foundation – Overview

Janet McKelvey, Chair; and Richard Boxer, Vice Chair; Toronto Public Library Foundation Board, provided an overview of the Foundation's work, including details concerning the Foundation's 2011 – 2016 Strategic Plan.

Board members thanked the Foundation for their outstanding efforts on behalf of the Toronto Public Library.

Moved by K. Korinek, seconded by K. Stewart and carried:

That the Toronto Public Library Board:

1. *receives the Toronto Public Library Foundation – Overview verbal presentation for information.*

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Presentations – continued

- 12-008 (b)** Joe Clark addressed the Board regarding reporting library usage and the purchasing of library materials for the collection, both relating to Agenda Item No. 9 – 2012 Operating Budget Adoption.

Moved by Councillor Doucette, seconded by A. Zammit and carried:

That the Toronto Public Library Board:

1. receives the verbal presentation of Joe Clark regarding Agenda Item No. 9 – 2012 Operating Budget Adoption for information.

12-009 Communications

Moved by K. Korinek, seconded by Councillor Davis, and carried:

That the Toronto Public Library Board:

1. receives the following Communication items (a) – (e) for information:
 - (a) Communications from individuals regarding the Library's budget.
 - (b) Communication from Councillor Paul Ainslie, Chair, Toronto Public Library Board, dated January 19, 2012 regarding the introduction of "Idea Market" for Toronto Public Library.

Moved by Councillor Davis, seconded by Councillor Doucette, and defeated:

That the Toronto Public Library Board:

1. requests the City Librarian to report on the implementation of an "Ideas that Work" webpage on the Toronto Public Library's internal website.

Moved by S. Dulmage, seconded by K. Stewart, and carried:

That the Toronto Public Library Board:

1. approves the implementation of an "Ideas that Work" webpage on the Toronto Public Library's internal website to encourage library employees to participate in improving services and bringing forward new concepts.
- (c) Communication from Frances Ryan, President, Ontario Library Boards' Association dated January 23, 2012 regarding representation in the OLBA Council.

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- (d) *Communication from Joe Clark dated January 23, 2012 requesting to address the Board on the following issues:*
- i. *accountability by Board members, especially elected officials;*
 - ii. *statements of policy concerning library collections.*

The Board did not grant Joe Clark's request to address the Board at the February 27th meeting.

- (e) *Communications from Joe Clark dated January 27 and 28, 2012 requesting to address the Board regarding Agenda Item No. 9 – 2012 Operating Budget Adoption and providing an outline for the presentation.*

Items for Approval:**12-010 2012 Operating Budget Adoption**

Moved by Councillor Davis, seconded by Councillor Doucette, and carried:

That the Toronto Public Library Board:

1. *adopts the City Council approved 2012 operating budget of \$179.409 million gross with \$164.481 million net, comprised of the following services:*

Service	Gross (\$000s)	Net (\$000s)
Library Services	173,127.2	158,339.4
Library Administration	6,281.4	6,141.9
	<u>179,408.6</u>	<u>164,481.3</u>

Moved in amendment by M. Foderick, seconded by B. Wulffhart, and carried:

That the Toronto Public Library Board:

2. *requests the City Librarian to report to the Board within six months on the feasibility of all the cost-saving and revenue-generating ideas referred to the City Librarian as part of the 2012 Operating Budget – Budget Suggestions report;*
3. *requests the City Librarian to report to the Board, for information, on Development Charges, including the authority under and process by which they are collected; how much the Toronto Public Library is currently accessing, how much the Toronto Public Library may access and in what circumstances.*

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12-011 2012 – 2021 Capital Budget and Plan Adoption*Moved by Councillor Doucette, seconded by R. Parry, and carried:**That the Toronto Public Library Board:*

1. *adopts the 2012 – 2021 Capital Budget and Plan of \$221.729 million gross (\$152.166 million debt), as approved by City Council at its January 17, 2012 meeting, and detailed in Attachment 1, comprised of:*
 - a. *2012 Capital Budget of \$26.580 million gross (\$14.483 million debt) with future year commitments of \$52.832 million gross (\$32.304 million debt); and*
 - b. *2013 – 2021 Plan totalling \$195.149 million gross (\$137.683 million debt).*

12-012 2011 Capital Budget – Technical Adjustments at December 31, 2011*Moved by R. Parry, seconded by S. Dulmage, and carried:**That the Toronto Public Library Board:*

1. *approves technical cash flow adjustments of:*
 - a. *a cash flow advance from 2012 to 2011 of \$2.0 million gross, funded with \$0.444 million development charges and \$1.556 million third party funding for the Toronto Reference Library project;*
 - b. *a cash flow deferral from 2011 to 2012 of \$0.444 million gross, funded with development charges, for the Scarborough Centre Library project; and*
2. *authorizes and directs the appropriate Library staff to forward this report to the City for approval and to take the necessary action to give effect thereto.*

12-013 Woodview Park Branch – Lease Renewal

At the request of Michael Foderick, Agenda Item No. 12 – *Woodview Park Branch – Lease Renewal* was moved to the Closed meeting of the Board as the subject matter of his questions about the lease renewal related to the security of the property of the Board (see also Resolution No. 12-022).

12-014 Black Creek Branch – Lease Renewal

At the request of Michael Foderick, Agenda Item No. 13 – *Black Creek Branch – Lease Renewal* was moved to the Closed meeting of the Board as the subject matter of his questions concerning the lease renewal related to the security of the property of the Board (see also Resolution No. 12-023).

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12-015 Strategic Planning Steering Committee: Strategic Plan 2012 – 2015: Consultation Plan*Moved by Councillor Davis, seconded by A. Zammit, and carried:**That the Toronto Public Library Board:*

1. approves the proposed consultation plan as outlined in Attachment 1;
2. directs staff to implement the consultation plan; and
3. directs staff to provide updates to the Strategic Planning Committee on the results of public consultation and how these inform the Strategic Plan.

12-016 Toronto Public Library Board – 2012 Meeting Schedule*Moved by S. Dulmage, seconded by K. Stewart, and carried:**That the Toronto Public Library Board:*

1. approves the Toronto Public Library Board 2012 meeting schedule.

Items for Information:**12-017 Perth/Dupont Branch Potential Capital Project***Moved by M. Foderick, seconded by B. Wulffhart, and carried:**That the Toronto Public Library Board:*

1. receives the Perth/Dupont Branch Potential Capital Project report for information.

12-018 Toronto Reference Library Capital Project – Award of Construction Tenders under Pre-Approval Authorization – as of December 31, 2011*Moved by S. Dulmage, seconded by Councillor Doucette, and carried:**That the Toronto Public Library Board:*

1. receives the Toronto Reference Library Capital Project – Award of Construction Tenders under Pre-Approval Authorization – as of December 31, 2011 report for information.

12-019 Voluntary Separation Plan

Dan Keon, Director, Human Resources advised the Board that the Library received a total of 134 applications for the Voluntary Separation Program (VSP). The number of applications being considered is 111, for a total of 104 full-time equivalent positions. To date, 26 applicants have left the Library's employ under the VSP. The deadline for leaving the Library under the VSP is March 31, 2012.

*Moved by K. Stewart, seconded by Councillor Doucette, and carried:**That the Toronto Public Library Board:*

1. receives the Voluntary Separation Plan verbal report for information.

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12-020 Closed Meeting

At 7:50 p.m., it was:

Moved by R. Parry, seconded by B. Wulffhart, and carried:

That the Toronto Public Library Board:

1. *conducts a Closed meeting as the subject matters being considered are labour relations or employee negotiations and the security of the property of the Board.*

At 9:25 p.m. the Board resumed its meeting in public.

Confirmation of Closed Meeting Decision**12-021 Employee and Labour Relations Committee – Collective Bargaining – 2012**

Moved by B. Wulffhart, seconded by R. Parry, and carried:

That the Toronto Public Library Board:

1. *receives the Employee and Labour Relations Committee: Collective Bargaining – 2012 verbal report for information; and*
2. *requests that the confidential information provided in the verbal report not be made public as it relates to labour relations or employee negotiations.*

The following Resolution Nos. 12-022 and 023 were discussed in the public portion of the meeting (see also Resolution Nos. 12-013 and 12-014):

12-022 Woodview Park Branch – Lease Renewal

Moved by M. Foderick, seconded by Councillor Doucette, and carried:

That the Toronto Public Library Board:

1. *approves a lease agreement with S. Strashin and Sons Limited for:*
 - a. *a five-year term to commence on June 15, 2012 and terminate on June 14, 2017;*
 - b. *an annual base rent as follows:*
 - i. *for years 1 and 2 at \$14.17 per square foot for an annual base rent of \$58,238.70, excluding Harmonized Sales Tax;*
 - ii. *for years 3 to 5 at \$15.17 per square foot for an annual base rent of \$62,348.70, excluding Harmonized Sales Tax;*
2. *authorizes and directs staff to take the necessary action to give effect thereto.*

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12-023 Black Creek Branch – Lease Renewal

Moved by Councillor Doucette, seconded by K. Stewart, and carried:

That the Toronto Public Library Board:

1. *approves a lease agreement with Westdale Properties for:*
 - a. *a five-year term to commence on September 1, 2012 and terminate on August 31, 2017;*
 - b. *an annual base rent as follows:*
 - i. *for years 1 and 2 at \$12.00 per square foot for an annual base rent of \$69,384.00, excluding Harmonized Sales Tax;*
 - ii. *for years 3 to 5 at \$13.00 per square foot for an annual base rent of \$75,166.00, excluding Harmonized Sales Tax;*
2. *authorizes and directs staff to take the necessary action to give effect thereto.*

12-024 Adjournment

Moved by A. Zammit, seconded by B. Wulffhart, and carried:

That the Toronto Public Library Board:

1. *adjourns the January 30, 2012 Toronto Public Library Board meeting.*

The meeting ended at 9:25 p.m.

Signed: _____