

## Getting Started with OverDrive's Libby

Read OverDrive ebooks, audiobooks and magazines with the Libby, by OverDrive app for Apple, Android and Kindle Fire devices. The libbyapp.com website mimic most features available in the app and can be accessed from any compatible web browser.

### Download the Libby, by OverDrive app

The free Libby, by OverDrive app is available from the Apple App Store, Google Play or Kindle Games & Apps app on your device. Install and open the app.

### Set up the Libby app

Follow the prompts to set up the Libby app:

1. **Do you have a library card?** Select **Yes, I Have A Library Card**. If you do not have a Toronto Public Library card, visit any of our [branches](#) to register for a full- service card or [tpl.ca/register](#) to register for a Digital Access Card.
2. **Library:** select **Search For A Library**. Search for **Toronto** and select **Toronto Public Library**. If you are setting up a second device with Libby, use the Copy To Another Device tool located in the menu in Libby on the first device. This will help to sync your devices.
3. In the **Sign In With My Card** box, type in your 14-digit library card number (no spaces). Tap on **Next**.
4. Enter your **PIN** (usually the last four digits of your phone number). Tap on **Sign In**. Select **Next**.

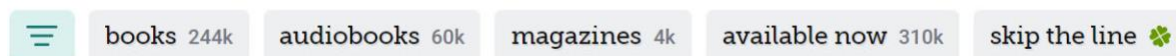
### Searching for ebooks, audiobooks and magazines

The footer (bottom of the screen) of the app has four sections: Search, Library, Shelf and Timeline. The menu button is also available in the footer.



1. In the footer, select Search to search by title, series or author. Choose to limit your results by books, audiobook, magazines, available now or skip the line. Select the filter icon for more options, such as audience, subject or language.

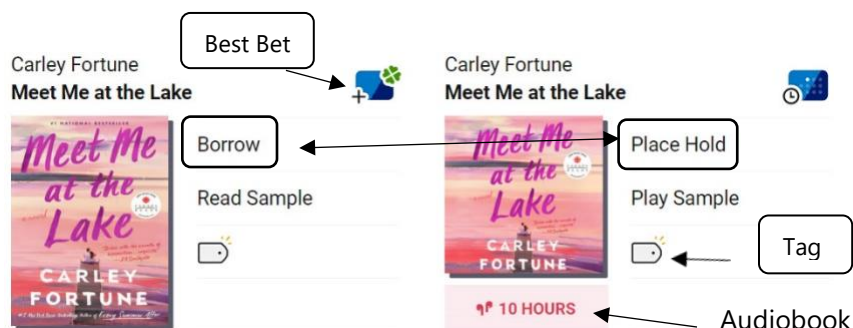
#### Catalog Filters



2. To browse, select Library in the footer and then scroll down the page to view the curated collections, such as TPL Staff Picks.

## Borrowing ebooks, audiobooks and magazines

Many titles are available in both ebook and audiobook formats. Audiobooks have an indicator located below the cover image. If a Best Bets copy is available, a clover will appear. If all copies are checked out, Place Hold displays instead of Borrow. Magazines are always available.



1. Tap on **Borrow**. Tap on **Borrow** again. The default borrowing period is 21 days, but it can be changed to 7 or 14 days. Best Bet loans are for 7 days.
2. The item will start to download to your device.
3. Tap on **Open Book** (or audiobook or magazine) to start reading.

## Placing and picking up holds

Holds are available for 3 days. During this time, the options are to borrow, deliver later or cancel. Deliver later creates a suspension of the hold. After the 3 days, if nothing is done, the hold will be suspended for 7 days. Your position in the holds list will be maintained.

The next time the hold is available, the hold will expire after 3 days. The courtesy automatic 7-day suspension occurs only once.

1. Tap on **Place Hold** and then **Place Hold** again.
2. When the hold is available to borrow, a notification will appear on your device.
3. To pick up a hold, tap on **Shelf** and then **Holds**. Tap on **Borrow** to check out the item or **Manage Hold** to cancel or suspend the hold.

## Returning books and audiobooks

The place a renewal request option is available 3 days before the end of the borrowing period.

OverDrive items will automatically expire at the end of the borrowing period. They can also be returned early. Help to reduce waiting times by returning borrowed items when you are finished.

## Accessibility

Libby works with iOS VoiceOver, Android TalkBack, and desktop screen readers (like NVDA and JAWS). More information is available in the [Accessibility](#) section of [Libby Help](#) (help.libbyapp.com).