



## STAFF REPORT ACTION REQUIRED

### Specialized Professional Services – Extension of Contract

**Date:** December 1, 2025

**To:** Toronto Public Library Board

**From:** City Librarian

#### SUMMARY

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The purpose of this report is to seek Toronto Public Library Board approval for an extension of the contract with S.i. Systems (formerly Eagle Professional Resources Inc.) for the supply of specialized professional resources for the period of January 1, 2026 to December 31, 2026. The original contract was awarded under a joint procurement led by the City of Toronto.

Toronto Public Library (TPL) procures contract resources for specialized knowledge or experience on specific projects across many divisions including Enterprise Projects and Facilities Management; Policy, Planning and Performance Management; and Information & Technology Services. Contract resources provide the ability to adjust resources and expertise based on the make-up of enterprise and Digital Strategy projects.

This extension beyond the original contract term ensures continuity of resources on active projects advancing TPL's Strategic Plan and Digital Strategy.

The extension of the contract for 2026 will increase the contract value by \$2.1 million, bringing the total commitment over five years to \$15.6 million.

## RECOMMENDATIONS

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### **The City Librarian recommends that the Toronto Public Library Board:**

1. approves an extension of contract with S.i. Systems for the supply of specialized professional resources for the period of January 1 to December 31, 2026, increasing the contract by \$2.1 million, excluding Harmonized Sales Tax (HST), increasing the value of the commitment from \$13.5 million to \$15.6 million for the period March 1, 2022 to December 31, 2026.

## FINANCIAL IMPACT

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The extension of the contract with S.i. Systems for the period January 1 to December 31, 2026 will increase the contract by \$2.1 million, excluding HST, increasing the value of the commitment from \$13.5 million to \$15.6 million for the period March 1, 2022 to December 31, 2026.

Funding for the additional commitment is included in the approved 2025 - 2034 Capital Budget and Plan.

The Director, Finance & Chief Financial Officer has reviewed this financial impact statement and agrees with it.

## DECISION HISTORY

At its meeting on February 24, 2025, the Library Board considered [Specialized Professional Services – Extension of Contract](#) and approved an increase of \$4.4 million to the contract, bringing the total to \$13.5 million for the period March 1, 2022 to December 31, 2025. The increase to the commitment was required to complete multiple strategic initiatives through several enterprise projects and ensure the continued advancement of TPL's Digital Strategy priorities.

At its meeting on June 24, 2024, the Library Board considered [Specialized Professional Services – Increase to Contract](#) and approved an increase of \$3.4 million to the contract value, bringing the total to \$9.1 million for the period March 1, 2022 to December 31, 2024. The increase to the commitment was required to support the completion of several strategic plan projects and initiatives, and to accelerate the advancement of Digital Strategy priorities as part of TPL’s response to the 2023 cybersecurity incident.

At its meeting on February 28, 2022, the Library Board considered [Specialized Professional Resources – Award of Contract](#) and approved a three-year contract with Eagle Professional Resources Inc. (now S.i. Systems) over 2022 to 2024, for the supply of specialized professional services with a value of \$5.7 million. The contract was awarded under a joint procurement process with the City.

## COMMENTS

TPL procures contract resources for specialized knowledge or experience on specific projects across many divisions including Enterprise Projects and Facilities Management; Policy, Planning and Performance Management; and Information & Technology Services. In the past year, ITS and enterprise project management maturity roadmap have focused on augmenting the staff complement, reducing reliance on external resources. Further increases to staff capacity and associated reductions in external resources are planned for 2026.

The original award of contract was made in accordance with TPL Purchasing Policy section 4.5 – Co-operative purchasing as TPL participated in a joint procurement with the City of Toronto. The extension of this contract is being made in accordance with TPL Purchasing Policy section 6 – Non-Competitive Solicitations as it is an extension to the contract term beyond that set out in the solicitation and where the extension affects the value of the procurement.

The increase to the current commitment with S.i. Systems is required to maintain resource continuity and momentum for select resources on strategic plan projects and critical initiatives continuing into 2026, and to accelerate the advancement of Digital Strategy priorities. In particular:

### 1. Strategic Technology Initiatives

- Digital Experience Platform implementation and stabilization

- Modernization of staff and public computing infrastructure across branches
- Improvements to online registration, membership renewal, and other customer-facing digital services.

## 2. Project Management and Technical Expertise

- Project management for capital and enterprise technology initiatives
- Technical expertise to support security enhancements, cloud adoption, and integration of modern systems
- Support for Digital Strategy Priority Areas, such as Connected Workplace, Data-Informed Decisions and Unified Customer Experience

## CONCLUSION

The requested increase will ensure specific resource continuity so TPL can maintain its momentum in implementing critical digital initiatives and enterprise projects while continuing to advance many Strategic Plan priorities. This extension beyond the original contract term ensures continuity of specific key resources on active projects advancing TPL's Strategic Plan and Digital Strategy.

## CONTACT

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## SIGNATURE

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City Librarian