



**STAFF REPORT  
ACTION REQUIRED  
with Confidential  
Attachment**

## **Naming Opportunity – Toronto Reference Library**

<b>Date:</b>	September 21, 2015
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian
<b>Reason for Confidentiality:</b>	This report involves personal matters about an identifiable individual – Public Libraries Act, R.S.O 1990, Chapter P. 44, s. 16.1 (4) (b).

### **SUMMARY**

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The purpose of this report is to present recommendations for approval by the Toronto Public Library Board concerning a naming opportunity at the Toronto Reference Library.

### **RECOMMENDATIONS**

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**The City Librarian recommends that the Toronto Public Library Board:**

1. adopts the confidential recommendations in Attachment 1;
2. holds the naming in confidence until the public announcement has been made, subsequent to the Board's approval of the naming; and
3. provides the general terms of the naming, subsequent to the public announcement.

### **FINANCIAL IMPACT**

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The funding associated with the proposed naming agreement will be provided by the Toronto Public Library Foundation. The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

## **DECISION HISTORY**

The Library Board approved a Naming Policy on June 19, 2006, and made revisions to this policy on May 26, 2014. The Toronto Public Library Board has the responsibility for approving the naming of Library branches, rooms, programs and collections.

Examples of Board-approved naming recognition include the TD Summer Reading Club and the Sun Life Financial Museum + Arts Pass program, and more recently the naming of a program/meeting room at Northern District Branch.

## **COMMENTS**

The proposed naming opportunity meets the criteria for naming as outlined in the Naming Policy. The details of the naming opportunity are provided in Confidential Attachment 1 of this report for consideration by the Library Board.

This material is confidential as it relates to personal matters about an identifiable individual.

## **CONTACT**

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## **SIGNATURE**

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Vickery Bowles  
City Librarian

## **ATTACHMENTS**

Attachment 1: Confidential Information