



STAFF REPORT ACTION REQUIRED

Toronto Public Library Board October Meeting – Revised Date

Date: June 19, 2023
To: Toronto Public Library Board
From: City Librarian

SUMMARY

This report provides details of a proposed date change for the October 2023 Toronto Public Library Board meeting, as required by the Board's Procedural by-law.

Moving the date of the October 2023 Library Board meeting from Monday, October 23 to Monday, October 30, would ensure additional time for the 2024 TPL budget submission plan amidst uncertainty around the City of Toronto's 2024 budget and the priorities of a new Mayor of Toronto. It would also reduce the time between the October Board meeting and the December Board meeting, which would be helpful because there is not a Library Board meeting scheduled in November 2023.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. moves the date of the October 2023 Library Board meeting from Monday, October 23 to Monday, October 30, 2023.

FINANCIAL IMPACT

There is no financial impact beyond what is already approved in the current year operating budget.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

DECISION HISTORY

At its February 27, 2023 meeting, the Library Board approved the [Toronto Public Library Board – 2023 Meeting Dates Schedule](#).

ISSUE BACKGROUND

Section 16(1) of the [Public Libraries Act](#) requires that a board shall hold at least seven regular meetings in each year. The Board's meeting schedule provides for nine meetings in 2023 (not including Special meetings). This schedule is developed around the meeting schedule provided by the City for Council and its Committees.

In accordance with the Toronto Public Library Board Procedural By-law, Section 8 – Scheduled Meetings of the Board, *any change in the date, time or location of any meeting must be approved by the Chair or by Board resolution.*

COMMENTS

Moving the date of the October 2023 Library Board meeting from Monday, October 23 to Monday, October 30, would ensure additional time for the 2024 TPL budget submission plan amidst uncertainty around the City of Toronto's 2024 budget and the priorities of a new Mayor of Toronto. It would also reduce the time between the October Board meeting and the December Board meeting, which would be helpful because there is not a Library Board meeting scheduled in November 2023.

The following dates are proposed for the remainder of meetings of the Toronto Public Library Board in 2023. All meetings begin at 6:00 pm.

- Monday, September 18
- Monday, October 30
- Monday, December 4

CONTACT

Philippa Williamson; Library Board Officer; Tel: 416-393-7215; Email: pwilliamson@tpl.ca

SIGNATURE

Vickery Bowles
City Librarian