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STAFF REPORT ACTION REQUIRED With Confidential Attachment

Potential New Branch – Naming Opportunity

Date: April 2, 2026

To: Naming Committee

From: City Librarian

Reason for confidential information: *This report involves the security of the property of the Board – Public Libraries Act, R.S.O 1990, Chapter P. 44, s. 16.1 (4) (a).*

SUMMARY

The purpose of this report is to present recommendations for approval by the Toronto Public Library (TPL) Board for the naming opportunities for a potential new branch.

RECOMMENDATIONS

The City Librarian recommends that the Naming Committee:

1. adopts the confidential recommendations in Confidential Attachment 1 for consideration at the April 20, 2026 TPL Board meeting; and
2. recommend that the Board authorize the public release of Confidential Attachment 1, following completion of negotiations, finalization of appropriate approvals, and release of public announcements.

FINANCIAL IMPACT

The financial implications of the proposed naming opportunities in support of the potential new TPL branch are set out in Confidential Attachment 1.

The Director, Finance & Chief Financial Officer has reviewed this financial impact statement and agrees with it.

ALIGNMENT WITH STRATEGIC PLAN

The opportunities identified in this report support the 2025-2029 Strategic Plan priority of Shared Community Spaces by accelerating enhancements of our physical spaces to ensure that Torontonians have access to up-to-date multi-use library spaces that cater to diverse needs in every neighbourhood in the city.

EQUITY IMPACT STATEMENT

TPL's Equity Statement outlines the library's commitment to creating and maintaining work and public service environments where everyone is welcomed, included and supported, and that are grounded in tolerance and mutual respect, so that library customers, stakeholders, staff and the public can freely and equitably access or deliver library services, which meet the changing needs of Torontonians. The naming opportunities presented in this report have been considered in alignment with TPL's Naming Policy, including ensuring that proposed names will not be or be perceived to be discriminatory or derogatory of race, colour, ethnic origin, gender identity or expression, sex, sexual orientation, creed, political affiliation, disability or other social factors.

DECISION HISTORY

At its December 1, 2025 meeting, the Toronto Public Library Board approved the recommendations in the confidential report *Potential New Branch*.

At its [June 23, 2025 meeting](#), the Toronto Public Library Board approved the Toronto Public Library Foundation's Framework for Space Naming Opportunities.

At its [March 24, 2025 meeting](#), the Toronto Public Library Board approved TPL's updated Naming Policy.

ISSUE BACKGROUND

TPL Naming Policy

TPL's [Naming Policy](#) requires that names for library branches, rooms, programs and collections be approved by the Board. The Library will consider naming branches, rooms, programs or collections after a donor in recognition of significant financial gifts, or gifts in kind, to the Library. This includes responsibility for approving the terms and conditions and amount of any donation or sponsorship.

The policy outlines that:

- The naming process is intended to be transparent. If the TPL Board approves a name in a closed session at its meeting, the details of the name, including the terms and conditions of the agreement, will be made public at an appropriate time.
- All naming agreements will be in the form of a legal contract.
- Names for a donor or sponsorship must be for a fixed term, and must not exceed the useful life of the asset.
- The donation or sponsorship shall constitute a significant portion of the total cost of the branch, room, program or collection to be named.
- In developing naming agreements, the Library and the TPL Foundation will ensure that donors and sponsors do not have any influence on the design or objectives of Library branches, rooms, programs, and collections.
- If, at any time following the approval of a naming opportunity, circumstances change substantially such that the continued use of a particular name may compromise the public trust and/or reputation of the

Library, the Library Board may withdraw the naming opportunity or discontinue use of the name. The donor agreement will contain a clause that reflects this.

The policy also outlines the factors to be considered for naming opportunities related to a donation or sponsorship:

- whether the initiative could proceed without the donation or sponsorship;
- the urgency of the need for the initiative;
- the distinction, reputation and integrity of the individual or corporation whose name will be used; and
- the relationship of the individual or corporation to the Library.

COMMENTS

The proposed naming opportunity is aligned with TPL's [Naming Policy](#) and the Board-approved TPL Foundation Framework for Space Naming.

More information about the proposed naming approach is included in Confidential Attachment 1.

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SIGNATURE

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City Librarian

ATTACHMENTS

Attachment 1: Confidential Attachment on Naming Opportunity: Potential New Branch