



## Toronto Public Library Board – Draft Meeting Minutes

### Meeting Details

Meeting Number: 03

Date: Monday, March 23, 2026

Time: 6:00 p.m. to 7:47 p.m.

Location: Toronto Reference Library, Boardroom, 789 Yonge Street and via WebEx

### Members Present (in person)

Alim Remtulla (Chair)

Jonathan Hoss (Vice Chair)

Deputy Mayor Paul Ainslie

Tamara Balan

Ben Liu

Amina Mohamed

### Members Present (via WebEx)

Sakariya Ahmed

Soo Wong

### Regrets

Serda Evren

Deputy Mayor Amber Morley

#### 26-047 Call to Order

Alim Remtulla, Chair, called the meeting to order at 6:00 p.m. and welcomed all to the meeting.

Alim then introduced Moe Hosseini-Ara, City Librarian.

Moe recognized that it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. He indicated this is the traditional territory of the Haudenosaunee Confederacy, the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land.

Moe then introduced the participants in the meeting.

#### 26-048 Declarations of Conflicts of Interest

There were no *Declarations of Conflicts of Interest* by members of the Library Board at the March 23, 2026 meeting.

#### 26-049 Approval of Agenda

**Moved by** Tamara Balan, **seconded by** Deputy Mayor Paul Ainslie:

**That** the Toronto Public Library Board:

1. approves the agenda.

**Carried**

#### 26-050 Confirmation of February 23, 2026 Toronto Public Library Board Meeting Minutes

**Moved by** Amina Mohamed, **seconded by** Ben Liu:

**That** the Toronto Public Library Board:

1. confirms the minutes of the February 23, 2026 Toronto Public Library Board meeting.

**Carried**

## 26-051 Confirmation of February 23, 2026 Toronto Public Library Board Closed Meeting Minutes

**Moved by** Amina Mohamed, **seconded by** Tamara Balan:

**That** the Toronto Public Library Board:

1. confirms the minutes of the February 23, 2026 Toronto Public Library Board closed meeting.

**Carried**

## 26-052 Approval of Consent Agenda Items

**Moved by** Jonathan Hoss, **seconded by** Ben Liu:

**That** the Toronto Public Library Board:

1. approves the consent agenda.

**Carried**

## 26-053 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the March 23, 2026 meeting.

## 26-054 City Librarian's Report (Received by Consent)

**That** the Toronto Public Library Board:

1. receives the City Librarian's Report for information.

**Carried**

## 26-055 Communications

There were no *Communications* items at the March 23, 2026 meeting.

## 26-056 Presentations:

There were no *Presentations* at the March 23, 2026 meeting.

## 26-057 TPL Board Education – Your Health Matters

Pam Ryan, Director, Service Development & Innovation, Aly Velji, Senior Manager, Adult Services, and Leandro Barak, Senior Services Specialist, Health Programs & Partnerships delivered a presentation on the Your Health Matters initiative.

The presentation highlighted various aspects of the initiative including expertly curated programming, collections and strategic partnerships with organizations aimed at empowering individuals to make informed decisions about their health and wellness.

Tamara requested that TPL provide an update on the mobile unit delivering community-based care.

**Moved by Ben Liu, seconded by Tamara Balan:**

**That the Toronto Public Library Board:**

1. receives the Your Health Matters presentation for information.

**Carried**

## Items for Action

### 26-058 Toronto Reference Library Lower-Level Renovation Project – Award of Construction Contract

Alyssa van Graft, Director, Enterprise Projects and Facilities Management, reviewed highlights of the report for the Board.

**Moved by Soo Wong, seconded by Amina Mohamed:**

**That the Toronto Public Library Board:**

1. adopts approves a commitment with BDA Inc. for the TRL Lower-Level Renovation Project with a total value of \$2,891,997 excluding Harmonized Sales Tax (HST) comprised of:
  - a. an award of construction tender, being the lowest compliant bid, at a cost of \$2,629,088;
  - b. a 10% contingency of \$262,909.

**Carried**

### 26-059 Centennial Branch – Increase to Architect Contract

Alyssa van Graft, Director, Enterprise Projects and Facilities Management, reviewed highlights of the report for the Board.

**Moved by Ben Liu, seconded by Deputy Mayor Paul Ainslie:**

**That the Toronto Public Library Board:**

1. approves an increase to the contract with McCallum Sather Architects Inc. jointly with Ken Fukushima Architecture for

*architectural services for the Centennial capital project in the amount of \$120,594 excluding HST, increasing the contract value to \$1,845,857, excluding HST.*

**Carried**

## **26-060 Microsoft Cloud Hosting and Support Services – Award of Contracts**

Steve Till-Rogers, Director, Digital Strategy & Chief Information Officer, presented highlights of the report for the Board.

**Moved by** Tamara Balan, **seconded by** Amina Mohamed:

**That** the Toronto Public Library Board:

- 1. endorses award a contract to Microsoft Canada Inc. for the supply of Azure cloud hosting services for a four-year term from January 1, 2026, to December 31, 2029, at a value of \$2,571,752 (excluding HST); and*
- 2. award a contract to Microsoft Canada Inc. for the supply Unified Enterprise Support services for a three-year term from November 18, 2026, to November 17, 2029, at a contract value of \$527,084 (excluding HST).*

**Carried**

## **26-061 Mobile Devices and Services for Public and Corporate Use – Award of Contract**

Pam Ryan, Director, Service Development & Innovation, and Marco Cuoco, Director, Finance & Chief Financial Officer reviewed highlights of the report for the Board.

The Board directed staff to explore funding options to expand the Wi-Fi Hotspot Lending service as part of the 2027 budget process noting the need for everyone in the community to have access to the internet.

**Moved by** Amina Mohamed, **seconded by** Sakariya Ahmed:

**That** the Toronto Public Library Board:

- 1. award a contract to Rogers Communications Canada Inc. for mobile devices and services for the Wi-Fi Hotspot Lending program, Internet Connectivity Kit service and TPL staff use of mobile devices,*

accessories, voice and data services for a total potential value of \$6,909,000 excluding Harmonized Sales Tax (HST), comprised of:

- a. an initial term from April 1, 2026, to July 31, 2030, with a contract value of \$3,563,584; and
- b. two two-year optional renewal periods for a total potential additional contract value of \$3,345,416 comprised of:
  - i. August 1, 2030, to July 31, 2032, for \$1,672,375; and
  - ii. August 1, 2032, to July 31, 2034, for \$1,673,041.

**Carried**

## Items for Information

### 26-062 Annual Statistical Report to the Office of the Information and Privacy Commissioner of Ontario

Shawn Mitchell, Director, Policy, Planning & Performance Management, presented highlights of the report for the Board.

**Moved by Amina Mohamed, seconded by Tamara Balan:**

**That the Toronto Public Library Board:**

1. receives the Annual Statistical Report to the Office of the Information and Privacy Commissioner of Ontario for information.

**Carried**

### 26-063 Capital Planning Process at Toronto Public Library

Shawn Mitchell, Director, Policy Planning & Performance Management, presented highlights of the report for the Board.

**Moved by Ben Liu, seconded by Amina Mohamed:**

**That the Toronto Public Library Board:**

1. receives the Capital Planning Process at Toronto Public Library report for information.

**Carried**

### 26-064 Safe and Welcoming Spaces Program: 2022-2026 Retrospective Update

Brian Daly, Director, Human Resources, and Margo Till-Rogers, Senior Manger, Welcoming Spaces, presented highlights of the report for the Board.

**Moved by Amina Mohamed, seconded by Soo Wong:**

**That the Toronto Public Library Board:**

1. receives the Safe and Welcoming Spaces Program: 2022-2026 Retrospective Update report for information.

**Carried**

### 26-065 Annual Board Education Topics

Shawn Mitchell, Director, Policy, Planning & Performance Management, presented highlights of the report for the Board.

**Moved by Amina Mohamed, seconded by Tamara Balan:**

**That the Toronto Public Library Board:**

1. receives the Annual Board Education Topics report for information.

**Carried**

### 26-066 Adjournment

**Moved by Amina Mohamed, seconded by Tamara Balan:**

**That the Toronto Public Library Board:**

1. adjourns the March 23, 2026 Toronto Public Library Board meeting.

**Carried**

The meeting ended at 7:47 p.m.

Signed: \_\_\_\_\_