

## Expression of Interest

### Innovator in Residence (Civic Innovation)

**October 5 to November 28, 2026**

Toronto Public Library (TPL) invites applicants with education and professional experience in the field of civic innovation, including those with significant and successful experience using technology to engage citizens and the government to improve civic life, to fill the role of TPL's Fall 2026 Innovator in Residence (IIR) at Albert Campbell library's Digital Innovation Hub (DIH).

The IIR will deliver in-person and online programs, workshops, and consultations (i.e. one-on-ones, focus groups) to teach TPL users and staff how to use technology found in TPL's DIHs to develop new and collaborative solutions to public problems.

DIHs are learning and digital content creation spaces that support people in their development of creative and technology skills. They provide hands-on access to equipment and software, including Mac and Windows computers, audio and video equipment, 3D printers, Adobe Creative Cloud, and other design software. For more information about the DIHs, visit [tpl.ca/innovate](https://tpl.ca/innovate).

During their residency, the IIR will consult the Albert Campbell community to identify a current civic challenge and, through a series of programs will draw on their expertise and network to engage the community in developing actionable solutions to the identified challenge. Program participants will gain experience accessing technology and tools to innovate and support civic change.

TPL is interested in candidates from a range of backgrounds related to civic tech and innovation, specifically individuals with a demonstrated track record of using technology and open data to find solutions to civic challenges and mobilizing the public to engage with issues impacting our community.

The IIR program supports TPL's strategic priorities, including:

- Learning and Growth, ensuring Torontonians have the digital skills they need to adapt to changes in technology and thrive in the modern world;

- Social Connection, Civic Engagement and Democracy, ensuring Torontonians are able to engage in civic dialogue and empowered to participate in community decision-making.

### **Qualifications:**

- Bachelor's degree, technical diploma or equivalent combination of education & experience related to technology and civic engagement.
- A minimum of three years of professional or volunteer experience, preferably in civic technology or civic innovation.
- Demonstrated track record of using technology to find solutions to civic challenges and mobilizing the public to engage with community issues.
- Demonstrated experience partnering with community organizations.
- Superior ability to teach, plan and facilitate workshops and programs, and to communicate about complex technical and theoretical topics to a wide variety of audiences.

### **Requirements and Core Responsibilities:**

- An 8-week residency from October 5 to November 28, 2026; 14 hours a week; flexible work schedule.
- Develop and deliver 3 programs a week in the areas of civic innovation and civic tech.
- Host consultations (one-on-ones, office hours, drop-ins) for those looking for advice and to answer questions related to the area of civic innovation and tech.
- Host one (1) TPL staff workshop about civic engagement with DIH technology.

### **Target Audience:**

The Innovator in Residence (Civic Innovation) program provides a meaningful opportunity for an experienced professional to connect with and support learners of all ages and backgrounds who want to understand how technology can be used as a tool for social impact.

TPL envisions the in-person programs being taught using relevant equipment and software available at the Digital Innovation Hub and online programs using approved TPL online platforms (e.g. Zoom) and tools freely available to users.

### **Remuneration:**

**\$8,000.** There will also be 1 to 2 orientation sessions outside of the 8-week period outlined. These sessions will be a part of the total 112 hours of the residency.

## **Location:**

The residency will primarily take place at Albert Campbell branch (496 Birchmount Rd, Scarborough ON M1K 1N8). Some programs may take place online on TPL's Zoom platform.

## **How to Apply:**

Submit the following documents through the Innovator in Residence page on <https://torontopubliclibrary.bonfirehub.ca/opportunities/106169>:

- **Curriculum Vitae** – Include a summary of how you meet the qualifications listed above, which should include, but may not be limited to, relevant education, work experience, and coaching/teaching experience, and links to online presence (if applicable). The CV should highlight a demonstrated track record of using technology to find solutions to civic challenges and mobilizing the public to engage with community issues.
- **Program Series Proposal** – Provide a high-level outline of a program series supporting workshop participants in developing solutions to a challenge (maximum of 3 pages) including:
  - Strategies in identifying a specific public issue, community need or civic challenge the program series will respond to
  - What technologies or digital tools will be used
  - How you will engage with the library community
  - Two detailed program proposals (e.g. workshop, lecture, meetup, etc.) with descriptions and learning outcomes
- **Reference letters** – A minimum of 2 relevant references.

**Deadline to apply is end of day on Sunday, May 31, 2026.**

It is important that all interested parties download their own copy of the Expression of Interest (EOI) documentation from <https://torontopubliclibrary.bonfirehub.ca> in order to ensure receipt of further information pertaining to the EOI.

TPL is not responsible for the distribution of information to those who obtain the EOI documentation through a third party. Any submission response that fails to provide the requested documentation or that does not, in the view of the Library, contain sufficient information to permit a thorough evaluation may be rejected and not considered for evaluation.

**Please Note:** The successful candidate will need to complete an In Residence Contract Agreement with Toronto Public Library. Requirements include:

- Successful candidate must complete a Vulnerable Sector Check. The cost for the VSC is paid for by TPL.
- The Resident must have or obtain required liability insurance for the duration of the residency, at the Resident’s own expense.
- Candidates selected for an interview will be provided with a template copy of the agreement with TPL.

TPL invites applications from all qualified individuals. TPL is committed to employment equity and diversity in the workplace and welcomes applications from visible minorities, Indigenous Persons, persons with disabilities, and persons of any sexual orientation or gender identity. Upon request, accommodation will be provided for persons with disabilities through all stages of the recruitment and selection process.

**Evaluation of Applicants:**

The following is an overview of the categories and weighting for the criteria of the EOI by which applicants will be evaluated.

<b>EVALUATION CRITERIA</b>	<b>SCORE</b>
<b>Curriculum Vitae</b> <ul style="list-style-type: none"> <li>• Meets the qualifications for the Residency.</li> </ul>	<b>25</b>
<b>Program Series Proposal</b> <ul style="list-style-type: none"> <li>• Provided a high-level outline of the program series.</li> <li>• Demonstrated strategic competency in identifying project theme using civic engagement.</li> <li>• Incorporated DIH related technologies or digital tools</li> <li>• Demonstrated understanding of the library community.</li> <li>• Included two (2) program proposals submitted as part of application package.</li> <li>• Quality and creativity of the programs submitted.</li> </ul>	<b>30</b>
<b>Reference Letters</b> <ul style="list-style-type: none"> <li>• A minimum of two (2) current reference letters. Quality and relevancy of the references.</li> </ul>	<b>5</b>
<b>TOTAL APPLICATION SCORE</b>	<b>60</b>
<b>Experience</b> <ul style="list-style-type: none"> <li>• A minimum of three years of professional or volunteer experience, preferably in civic technology or civic innovation.</li> </ul>	<b>40</b>

<ul style="list-style-type: none"> <li>• Demonstrated track record of using technology to find solutions to civic challenges and mobilizing the public to engage with community issues.</li> <li>• Demonstrated experience partnering with community organizations</li> </ul>	
<b>Education</b> <ul style="list-style-type: none"> <li>• Bachelor’s degree, technical diploma or equivalent combination of education &amp; experience in technology and civic engagement.</li> </ul>	<b>20</b>
<b>Teaching and Community Engagement Experience</b> <ul style="list-style-type: none"> <li>• Superior ability to teach, plan and facilitate workshops and communicate complex technical and theoretical topics to a wide variety of audiences.</li> </ul>	<b>20</b>
<b>TOTAL INTERVIEW SCORE</b>	<b>80</b>
<b>TOTAL SCORE</b>	<b>140</b>

**Applicants Interviews:**

The Library may shortlist up to three of the highest-ranked applicants based on the total cumulative score achieved through the initial evaluation and conduct interviews with them prior to making an award.